

BYLAWS

OF

RANCHO MIRADA HOMEOWNERS ASSOCIATION RECEIVED

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ARTICLE I

Offices

Section 1. Principal Offices. The principal offices of the Association shall be in the City of Scottsdale, County of Maricopa, State of Arizona.

Section 2. Other Offices. The Association may establish such office or offices at such other places as the Board of Directors may from time to time designate.

ARTICLE II

Definitions

Section 1. "Association" shall mean and refer to RANCHO HIRADA HOMEOWNERS ASSOCIATION a non-profit corporation, its successors and assigns.

Section 2. "Common Area" shall mean all real property owned by the Association for the common use and enjoyment of all the Owners.

Section 3. "Declarant" shall mean and refer to RANCHO HIRADA, a Joint Venture, its successors and assigns, if such successors or assigns should acquire more than one undeveloped Lot from the Declarant for the purpose of development.

Section 4. "Declaration" shall mean and refer to the Declaration of Covenants, Conditions and Restrictions for Rancho Mirada, recorded _____, at No. _____, with the Maricopa County Recorder's Office, as amended from time to time.

Section 5. "Developer" and "Builder" shall be synonymous and shall mean and refer to R. D. CURTIS DEVELOPMENT CORPORATION ^{Declarant} an Arizona corporation, its successors and assigns _____ contractor who builds for resale a significant number of houses on the subject property.

Section 6. "Lot" shall mean and refer to any plot of land shown upon any recorded subdivision map of the Properties with the exception of the Common Area and the Restricted Common Area.

Section 7. "Owner" shall mean and refer to the record fee simple owner, whether one or more persons or entities, of equitable title (or legal title if equitable title has merged) of any Lot which is

a part of the Properties. **Owner** shall not include a person or entity having an ownership interest merely as security for the performance of an obligation. In the case of Lots, the fee simple title which is vested of record in a Trustee pursuant to Arizona Revised Statutes, Section 33-801, et seq., legal title shall be deemed to be in the **Trustor**.

Section 8. "**Properties**" shall mean and refer to that certain real property known as Rancho **Mirada** and shown on the Plat recorded with the **Maricopa** County Recorder's Office in Book _____ of Maps, page _____.

Section 9. "Restricted Common Area" shall mean all real property owned by the Association for the common use and enjoyment of all Class C Owners.

ARTICLE III

Eligibility for Membership

Membership in the Association, except for membership of the incorporators, Developer, and the first Board of Directors, shall be limited to record owners of equitable title (or of legal title if equitable title has merged) of Lots contained within Rancho Mirada.

One membership in the Association shall be issued to the record owner of equitable title (or legal title if equitable title has merged) of each Lot. The record owners collectively shall be called the members of the Association. In the event any such Lots are owned by two or more persons, whether as community property, by joint tenancy, tenancy in common or otherwise, the membership as to such Lots shall be issued in the names of all the owners, and they shall designate to the Association in writing, at the time of issuance, one person who shall hold the membership and have the power to vote said membership. No membership shall be issued to any other person or persons except as they may be issued in substitution for outstanding membership assigned to new record owners of equitable title (or legal title if equitable title has merged).

ARTICLE IV :

Members of the Association

Section 1. Annual Meetings. The first annual meeting of the members of the Association shall be held within one (1) year from the sale of the last of the original thirty-three (33)-lots by the Declarant. The exact date, time and place of the first annual meeting shall be as established by the Board of Directors. Thereafter, the annual meetings of the members of the Association shall be held each year on the anniversary date of the first annual meeting or at such other time as the members of the Association may approve by a majority vote of those members present in person or by proxy at a regular or special meeting held for that purpose. At

such meeting, there shall be elected a Board of **Directors** in accordance with the requirements of Article V of these Bylaws. **The** members of the Association may also transact such other business of the Association as may properly come before them.

Section 2. Notice of Annual Meetings. The President or Secretary shall give or cause to be given notice of the time, place and date of **each** annual meeting by mailing or hand delivering such notice at least fifteen (15) days prior to such meeting to each member of the Association at the respective addresses of said members as they appear on the records of the Association.

Section 3. Special Meetings. Special Meetings of the members of the **Association** for any purpose or purposes other than those regulated by statute may be called for by the President as directed by resolution of the Board of Directors, or upon a petition signed by one fourth (**1/4**) of the members, and such petition shall state the purpose or purposes of such proposed meeting. **No** business shall be transacted at a special meeting, **except** as stated in the notice unless by consent of three-fourths (**3/4**) of the members present, either in person or by proxy.

Section 4. Notice of Special Meetings. The President or Secretary shall give or cause to be given notice of the time, place and purpose of holding each special meeting by mailing or hand delivering such notice at least fifteen (15) days prior to such meeting to each member of the Association at the respective addresses of said members as they appear on the records of the Association.

Section 5. Quorum. The presence **at a** meeting, either in person or by proxy, **of members** entitled to cast at least ~~ten percent (10%)~~ of the votes of **the** entire **membership** shall constitute a quorum for **all** purposes unless the representation of a larger group shall be required by law, by the Articles of Incorporation, or by these Bylaws, and in that event, representation of the number so required shall constitute a quorum.

Section 6. Voting Rights. The Association shall have three classes of voting membership as follows:-

Class A. Class A members: shall be all Lot owners, with the exception of the Declarant, and they shall be entitled to one vote for each **Lot owned**. When more than **one** person holds an interest in any Lot, all such persons shall be members. The vote for such Lot shall be exercised as they among themselves determine, but in no event shall more than one vote be cast with respect to any Lot. In the event more than one **vote** is cast with respect to any one lot, all such votes shall be disregarded.

Class B. The Class B member(s) shall be the Declarant and **it** shall be entitled to **thirty-three** (33) votes. **The** Class B membership shall cease on the happening of either of the following events, whichever occurs earlier:

(a) When the Declarant has sold the last of the thirty-three (33) available lots; or

(b) January 1, 1990. 1995. or later

Class C. The Class ~~C member(s)~~ shall be those Class A members who pursuant to ~~Article~~ XI hereof has elected to obtain rights to use the Restricted Common Areas. Class C membership shall be separate from and in addition to the Class A membership. Class C is and shall remain a non-voting membership, except on such matters as uniquely affect only Class C members.

Section 7. Adjournment of Meetings. If the number of members necessary to constitute a quorum shall fail to attend in person or by proxy at the time and place of meeting, the chairman of the meeting, or a majority in interest of the members present in person or by proxy, may adjourn the meeting from time to time without notice other than an announcement at the meeting, until the necessary number of members shall be in attendance. At any adjourned meeting at which a quorum shall be present, any business may be transacted which might have been transacted at the original meeting.

Section 8. Proxies. A member may appoint only his or her spouse or any joint owner of his Lot or any other member of the Association, or Developer as a proxy. Any proxy must be filed with the Secretary before the appointed time of each meeting or upon the calling of the meeting to order. Every proxy shall be revocable and shall automatically cease upon conveyance by the member of his Lot.

ARTICLE V

Directors

Section 1. Number and Qualification. The business, property and affairs of the Association shall be managed, controlled and conducted by a Board of Directors consisting of four members. The number of directors may be changed from time to time by the members of the Association, but shall always consist of not less than three (3) nor more than nine (9).

Section 2. Power and Duties. The Board of Directors shall have the powers and duties necessary for, the administration of the affairs of the Association, and may do all such acts and things as are not by law or by these Bylaws directed to be exercised and done by the members. The powers of the Board of Directors shall include, but not limited to, all of the rights and duties of the Board of Directors as set forth elsewhere in these Bylaws and the Articles of Incorporation, and in the Declaration and shall also include the power to promulgate such rules and regulations pertaining to such rights and duties as may be deemed proper and which are consistent with the foregoing, and shall further include the right to suspend the voting rights and right to use of the recreational

facilities of a member for any period during which any assessment against the member's lot remains unpaid; and for a period not to **exceed** 60 days for any infraction of its published rules and **regulations**. The Board of Directors may delegate such duties **as** appear in the best interest of the Association and to the extent permitted by law.

Section 3. Term of Office. The term of the Directors named in the Articles of **Incorporation** shall be until the first annual **member-ship** meeting or until their successors are duly chosen and **qualify**. Developer shall have the right and power to fill any vacancy occurring on the Board by reason of resignation, discharge, abandonment, or any other reason of such named Directors. Their successors shall be elected at the first annual meeting of the members of the Association. At such first annual meeting the members shall elect three (3) directors for a term of one (1) year, three (3) directors for a term of two (2) years and three (3) directors for a term of three (3) years; and at each annual meeting **thereafter** the members shall elect three (3) directors for a **term** of three (3) years. The Board of Directors shall have the right to fill by appointment any vacancy occurring on the Board of Directors. The number of Directors may be altered from time to time by the action of a majority of the members of the Association present and voting in person or by proxy at any regular or special meeting called for such purpose. In the event of any increase in the number of **directors** in advance of the annual meeting, each additional director shall be elected by the then Board of Directors and hold office until his successor is elected and shall qualify.

Section 4. Nomination. **Nomination** for election to the Board of **Directors** shall be made by a Nominating Committee. Nominations may also be made from the floor at the annual meeting. The Nominating **Committee** shall consist of a **Chairman**, who shall be a member of the Board of Directors, and two or more members of the Association. The Nominating Committee shall be appointed by the Board of Directors prior to each annual meeting of the members, to serve from the close of such annual meeting until close of the next annual **meeting**. The Nominating Committee shall make as many nominations for election to the Board of Directors **as** it shall in its discretion determine, but not less than the number of vacancies that are to be filled. **Such** nominations shall be made from among members.

Section 5. Election: Election to the **Board of** Directors shall be by secret written ballot. At such election the members or their proxies may cast, in respect to each vacancy, **as** many votes as **they** are entitled to exercise under the provisions of the recorded Declaration. The persons receiving the largest number of votes shall be elected. Cumulative voting shall be mandatory.

Section 6. Vacancies. Vacancies on the Board of Directors caused by **any** reason shall **be** filled by vote of the majority of the remaining directors even though they may **consist** of less than a quorum and each person so elected shall be a director until **his** successor is elected by the members of the Association at the **next** annual meeting.

Section 7. Removal of Directors. At any regular or special ~~meeting or~~ the members of the Association, any one or more of the directors may be removed with or without cause at any time by the affirmative vote of a majority of the entire membership of record and a successor may then be elected to fill the vacancy thus created. Any director whose removal has been proposed by the members shall be given an opportunity to be heard at the meeting.

Section 8. Compensation. No compensation shall be paid to directors for their services as directors but a director may be reimbursed for **his/her** actual expenses incurred in the performance of **his/her** duties. No remuneration shall be paid to a director for services performed by him for the Association in any other capacity.

Section 9. Organization Meeting. The first meeting of the newly elected Board of Directors shall be held within ten (10) days of the election at such time and place as shall be fixed at the meeting at which such directors were elected, and no notice **shall** be necessary to the newly elected directors in order legally to constitute such meeting, providing a majority of the whole Board shall be present.

Section 10. Regular Meetings. Regular meetings of the Board of directors may be held at such **time** and place as shall be determined, from time to time, by a majority of the directors, but at least two such meetings **shall** be held during each fiscal year. Notice of regular meetings of the Board of Directors shall be given to each director, personally or by mail, telephone or telegraph, **at** least three (3) days prior to the day named **for** the meeting. X

Section 11. Special Meeting. **Special** meetings of the Board of Directors may be called by the President on three (3) days notice to each director, given personally or by mail, **telephone or** telegraph, which notice shall state the **time**, place (as hereinabove provided) and purpose **of** the meeting. Special meetings of the Board of Directors shall be called by the President or Secretary in like manner and on like notice on the written request of at least fifty percent (50%) of the directors.

Section 12. Waiver of Notice. Before or at any meeting of the Board of **Directors**, any director may, in writing waive notice of such meeting and such waiver **shall be** deemed equivalent to the giving of such notice. Attendance by a **director** at any **meeting** of the Board shall be a waiver of notice by **him** of the time and place thereof. If all the directors are present at any meeting of the Board, no notice shall be required and any business may be transacted at such meeting.

Section 13. Quorum. A majority of the Board of Directors shall **constitute** a quorum for the transaction of business, but if at any meeting of the Board there be less than a quorum present, a majority of those present **may** adjourn the meeting from time to time.

Section 14. Adjournments. The Board of Directors may adjourn **any** meeting from **day to day or** for such other time as **may** be prudent or necessary in the interests of the Association, **provided that no** meeting may be adjourned for a period longer than **thirty (30) days.**

Section 15. Action Taken Without A Meeting. The directors **shall have the right** to take any **action** in the absence of a meeting which they could take at a meeting by obtaining the written approval of all the directors. Any action so approved will have the same effect as though taken at a meeting of the directors.

ARTICLE VI

Officers

Section 1. Designation. The principal officers of the Association shall be a **President, a Vice President, a Secretary, a Treasurer,** all of whom shall be elected by **and** from the Board of Directors. The directors may appoint an Assistant Secretary and an Assistant Treasurer and such other officers as in their judgment may be necessary. **The same person may hold any two offices, except that the President may not at the same time hold the office of Vice President or of Secretary.**

Section 2. Election of Officers. **The officers of the Association shall be elected annually by the Board of Directors at the Organizational meeting of each new Board.**

Section 3. Removal of Officers. Upon an **affirmative** vote of **two-thirds (2/3)** of the members of the Board of Directors, any officer may be removed, either with or without cause, and his successor elected at any regular meeting of the Board of Directors, or at any special meeting of the Board called for such purpose.

Section 4. President. The President shall be the chief executive **officer** of the Association. He **shall preside** at all meetings of the members and of the Board of Directors. He shall have all of the general powers and duties which are normally **vested** in the office of the President of an **association** or corporation, including, but not limited to, the power to appoint **committees** from among the members of the Association from time to time as he may, in his discretion, decide is appropriate to assist in the conduct of the affairs of the Association.

Section 5. Vice President. The Vice President shall take the place of the President and perform his duties whenever the President shall be absent or unable to act. If neither the President nor the Vice President is able to act, the Board of Directors shall appoint some other member of the Board to do so on an interim basis. The Vice President shall also perform such other duties as shall from time to time be imposed upon him by the Board of Directors.

Section 6. Secretary. The Secretary shall keep the minutes of **all** meetings of the Board of Directors and the minutes of all meetings of the members of the Association; he shall have the custody of **the** seal of the Association; he shall have charge of the membership books and such other books and papers **as** the Board of Directors may direct; and he shall, in general, perform all the duties incident to the office of Secretary.

Section 7. Treasurer. The Treasurer shall have the responsibility **for Association funds** and securities and shall be responsible for keeping full and accurate accounts of all receipts and disbursements in books belonging to the Association. He shall be responsible for the deposit of all monies and other valuable effects in the name, and to the credit of the Association in **such** depositories as may from time to time be designated by the Board of Directors.

Section 8. Compensation. No compensation shall be paid **to** officers for their services as officers. No remuneration shall be paid to an officer for services performed by him for the Association in any other capacity, unless a resolution authorizing such remuneration shall have been unanimously adopted by the Board of Directors before the **services** are undertaken.

ARTICLE VII

Powers, Rights and Duties of the Association and Members Thereof

The Association and its members shall have **all** the powers, rights, duties and obligations set forth in the Articles of Incorporation for the Association, these Bylaws, rules and regulations pursuant thereto, and recorded restrictions of the property, and as any of the same may be duly adopted or amended. No transfers of membership in the Association shall **be** made except as provided herein and no such transfer shall be made upon the books of the Association within ten (10) days next preceding* the annual meeting of the members.

The members and Board of Directors, or each of them, shall have the express authorization, right and power to enter into one or more management agreements with third parties in order to facilitate efficient operation of all buildings, **improvements** and **Common Area**, including **the** real property described **in Article 1** above. It shall be the primary purpose of such management agreements to provide for the administration, management, repair and maintenance of said real property, all improvements thereon designated as Common Area to the extent required by the recorded Declaration, as from time to time amended; and to assess, collect and apply the management and common expenses; and to enforce the Declaration. The terms of said management agreement shall be as determined by the Board of Directors to be in the best interests of the Association, and shall be subject **to** the Articles of Incorporation, **these Bylaws** and the Declaration affecting said property. Notwithstanding the

above, any and all such management agreements shall be written for a term not to exceed one year, subject to renewal by agreement of the parties for successive one year periods, and shall further provide that said management agreement may be cancelled and terminated by the Board of Directors for any reason whatsoever upon giving thirty (30) days written notice of such cancellation and termination to the managing entity. The Board of Directors shall make all necessary arrangements for continuity of management and maintenance prior to the expiration of the term of any prior management agreement or the termination of the same. Any and all management agreements shall be entered into with a responsible party or parties having considerable experience with the management of a project of this type.

Each owner shall be bound by the terms and conditions of all management agreements entered into by the Owners Association. A copy of all management agreements shall be available to each owner upon request.

ARTICLE VIII

Corporate Seal

The Board of Directors shall provide a suitable corporate seal containing the name of the Association, which seal shall be in the custody and control of the Secretary.

The corporate seal shall be in circular form, shall have inscribed thereon the name of the Association, the year it was organized and the word "Arizona." If and when so directed by the Board of Directors, a duplicate seal may be kept and used by such officer or other person as the Board of Directors shall name.

ARTICLE IX

Miscellaneous

Section 1. Books and Accounts. Books and accounts of the Association be kept under the direction of the Treasurer and in accordance with the reasonable standards of accounting procedure and prudence.

Section 2. Auditing. If required by the Board of Directors, or by the rules and regulations of FNMA, FHLMC, GNMA, FHA or VA, at the close of each fiscal year, the books and records of the Association shall be audited by a Certified Public Accountant, whose report will be prepared and certified. Based on such reports the Association will have available for inspection by its members a statement of the income and disbursements of the Association for each fiscal year.

Section 3. Inspection of Books. Financial reports, such as are required to be furnished, and the membership records of the Asso-

ciation shall be available at the principal offices of the Association for inspection at reasonable times by any members, or interested parties such as any first mortgagee.

Section 4. Execution of Corporation Documents. With the prior authorization of the Board of Directors, all notes, checks and contracts or other obligations shall be executed on behalf of the Association by any two officers of the Association, or its managing agent as directed or authorized by the Board.

Section 5. Fiscal Year. The fiscal year of the Association shall be determined by the Board of Directors and shall be subject to change by the Board of Directors should the Association's practice subsequently necessitate such change.

ARTICLE X

Amendment of the Bylaws

Section 1. Amendment. These Bylaws may be amended at any time by the Board of Directors. These Bylaws may also be amended by the affirmative vote of a majority of the members present or represented by proxy at any regular or special meeting, provided, that a quorum as prescribed in these Bylaws, is present at any such meeting. Amendments may be proposed by the Board of Directors or petition signed by at least twenty-five percent (25%) of the members. A statement of any proposed amendment shall accompany the notice of any regular or special meeting at which such proposed amendment shall be voted upon. These Bylaws may not be amended insofar as such amendment would be inconsistent with the recorded restrictions of the property.

Section 2. In the case of any conflict between the Articles of Incorporation and these Bylaws, the Articles shall control; and in the case of any conflict between the Declaration and these Bylaws, the Declaration shall control.

I, the undersigned, being the secretary of RANCHO MIRADA HOMEOWNERS ASSOCIATION, do hereby certify the foregoing to be the Bylaws of said Association, as adopted at a meeting of the Board of Directors held on the ____ day of _____, 198__.

Secretary

AMENDMENT NUMBER ONE
TO THE BYLAWS OF
RANCHO MIRADA HOMEOWNERS ASSOCIATION

By Unanimous Consent Resolutions dated October 4, 1989, the Board of Directors of Rancho Mirada Homeowners Association, an Arizona nonprofit corporation, adopted the following amendments to the Bylaws:

ARTICLE II

Article II, Section 5 shall be deleted in its entirety and replaced by the following:

"Developer" and "Builder" shall mean and refer to "Declarant," its successors and assigns.

Article II, Section 9 shall be deleted in its entirety.

ARTICLE IV

Article IV, Section 5 shall be amended by deleting the reference to ten percent (10%) and replaced by fifty percent (50%). The remainder of Section 5 shall not be amended and shall remain in full force and effect.

Article IV, Section 6 shall be amended deleting the reference to January 1, 1990 under the discussion of Class B membership and by replacing it with January 1, 1995 and by deleting the paragraph discussing Class C membership in its entirety. The remainder of Article IV, Section 6 shall not be amended and shall remain in full force and effect.

ARTICLE V

Article V, Section 1 shall be amended by deleting the first sentence of Section 1 and by replacing it in its entirety with the following:

The business, property and affairs of the Association shall be managed, controlled and conducted by a Board of Directors consisting of three members.

The remainder of Article V, Section 1 shall not be amended and shall remain in full force and effect.

Article V, Section 3 shall be amended by deleting the fourth sentence of Section 3 and by replacing it in its entirety with the following:

At such first annual meeting the members shall elect one director for a term of one (1) year, one director for a term of two (2) years and one director for a term of three (3) years; and at each annual meeting thereafter the members shall elect one director for a term of three (3) years.

The remainder of Article V, Section 3 shall not be amended and shall remain in full force and effect.

All other provisions of the Bylaws shall remain in full force and effect.



John W. Rosso
Secretary