

CORONADO COMMONS HOMEOWNERS ASSOCIATION

CODE OF CONDUCT FOR BOARD MEMBERS

The Board of Directors (“Board”) of the Coronado Commons Homeowners Association (“Association”) has adopted the following Code of Conduct (“Code”) for the Association’s directors. This Code sets forth protocols and expectations for the Board members.

A. Duties:

The duties of the Board include the following:

- Enforcement of the Association’s CC&Rs, Restrictions and Rules and such other policies as are adopted by the Board from time to time.
- Collecting assessments and preserving the Association’s financial assets;
- Insuring the Association’s assets against loss; and
- Maintaining the common areas in a state of good repair.

As unpaid volunteers, directors are not expected to make perfect decisions but are required to perform their duties in good faith and try to act in the best interest of the Association. To fulfill their responsibilities, directors should do the following:

- Regularly attend Board meetings;
- Review in advance the materials provided in preparation for the Board meetings;
- Review the Association’s financial reports; and
- Make reasonable inquiry on agenda items and other actions before acting on behalf of the Association.

B. Professional Conduct:


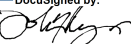
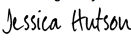
Board members should do the following:

1. Strive to serve the best interests of the Association regardless of their personal interests.
2. Act within the boundaries of their authority as defined by law and the governing documents of the Association.
3. Perform their duties without bias for or against any individual or group of owners or non-owner residents.
4. Disclose personal or professional relationships with any company or individual who has or is seeking to have a business relationship with the Association.
5. Conduct open, fair and well-publicized elections.
6. Always speak with one voice, supporting all duly adopted Board decisions—even if the Board member was in the minority.

Board members should not do any of the following:

1. Reveal confidential information provided by contractors or share information with those bidding for Association contracts unless specifically authorized by the Board.
2. Make unauthorized promises to a contractor or bidder.

3. Knowingly advocate or support any action or activity that violates a law or regulatory requirement.
4. Use their positions or decision-making authority for personal gain or to seek advantage over another owner or non-owner resident.
5. Spend unauthorized association funds for their own personal use or benefit.
6. Accept any gifts—directly or indirectly—from owners, residents, contractors or suppliers.
7. Misrepresent known facts in any issue involving Association business.
8. Divulge personal information about any owner, resident or employee that was obtained in the performance of board duties.
9. Make personal attacks on colleagues, staff or residents.
10. Harass, threaten or attempt through any means to control or instill fear in any Board member, owner, resident, employee or contractor.
11. Reveal to any owner, resident or other third party the discussions, decisions and comments made at any meeting of the board properly closed or held in executive session.

<small>DocuSigned by:</small>  <small>4F5E27CB04C142F...</small>	7/11/2024
President of the Board - Joseph Napoli	Date
<small>DocuSigned by:</small>  <small>9E04C1D6A89F458...</small>	7/23/2024
Vice President of the Board - John Ryan	Date
<small>DocuSigned by:</small>  <small>6UC18883010D9D8...</small>	7/11/2024
Secretary/Treasurer of the Board - Jessica Hutson	Date