Ventana Homeowners Association

C/O VISION COMMUNITY MANAGEMENT
16625 S DESERT FOOTHILLS PKWY
PHOENIX, AZ 85048
(480) 759-4945 FAX (480)759-8683
EMAIL: VENTANA@WEAREVISION.COM

GATE REMOTE REQUEST FORM

Amount of Remotes _____

Homeowner Name: _____ Date:_____

Property Address: _____ Lot/Unit #: _____

Phone Number: (_____) _____-_____ Email:_____

Mailing Address (if different from property address for mailing of the key(s)):

_____

_____

(IF APPLICABLE)

Please note, remotes will not be released to tenants or management companies without written homeowner authorization on file.

Tenant Name: _____

Property Management Name/Address:

_____

_____

Phone Number: (_____) _____-_____ Email: _____

HOMEOWNER ACKNOWLEDGEMENT
Remotes may be replaced at a cost of $31.50.
(ONLY MONEY ORDER OR CHECK ACCEPTED - PLEASE MAKE PAYABLE TO VENTANA HOMEOWNERS ASSOCIATION)

Signature of Person Receiving Remote: _____ Date:_____

(OFFICE USE ONLY)

Administrator: _____ Mailed Key / Homeowner Pick-Up (Circle One)
Date: _____ Check/MO #_____
Remote Number:_____