

BYLAWS  
OF  
AMBERWOOD MANOR ASSOCIATION

ARTICLE I  
NAME AND LOCATION

The name of the corporation is AMBERWOOD MANOR ASSOCIATION, hereinafter referred to as the "Association." The principal place of the corporation shall be located at 100 West Washington, 2100 First Interstate Bank Plaza, Phoenix, Arizona 85003, but meetings of members and directors may be held at such places within the State of Arizona as may be designated by the Board of Directors.

ARTICLE II  
DEFINITIONS

Section 1. "Association" shall mean and refer to Amberwood Manor Association, its successors and assigns.

Section 2. "Property" shall mean and refer to that real property known as Amberwood Manor and described in the Declaration of Covenants, Conditions and Restrictions.

Section 3. "Common Area" shall mean all real property (including the improvements thereto) owned by the Association for the common use and enjoyment of the Owners.

Section 4. "Lot" shall mean and refer to any plot of land shown upon the recorded subdivision map of the Property with the exception of the Common Area.

Section 5. "Owner" shall mean and refer to the record owner, whether one or more persons or entities, of fee title to any Lot which is a part of the Property and the person or persons who are purchasers under a valid and outstanding recorded Agreement of Sale with respect to a Lot, but excluding those having such interest merely as security for the performance of an obligation.

Section 6. "Declarant" shall mean and refer to Security Title Agency, an Arizona corporation, as Trustee under Trust No. 5722, its successors and assigns.

Section 7. "Declaration" shall mean and refer to the Declaration of Covenants, Conditions and Restrictions recorded in the Office of the County Recorder of Maricopa County, Arizona.

Section 8. "Member" shall mean and refer to those persons entitled to membership as provided in the Declaration and Articles of Incorporation of the Association.

### ARTICLE III

#### MEETINGS OF MEMBERS

Section 1. Annual Meetings. The first annual meeting of the members shall be held within one year from the date of incorporation of the Association, and each subsequent regular annual meeting of the members shall be held on the same day of the same month of each year thereafter, at the hour of 7:00 o'clock, P.M. If the day for the annual meeting of the members is a legal holiday, the meeting will be held at the same hour on the first day following which is not a legal holiday

Section 2. Special Meetings. Special meetings of the members may be called at any time by the president or by the Board of Directors, or upon written request of the members who are entitled to vote one-fourth (1/4) of all of the votes of the Class A membership.

Section 3. Notice of Meetings. Written notice of each meeting of the members shall be given by, or at the direction of, the secretary or person authorized to call the meeting, by mailing a copy of such notice, postage prepaid, at least fifteen (15) days before such meeting (or such longer time period, if any, as set forth in the Declaration in connection with certain actions) to each member entitled to vote at such meeting, addressed to the member's address last appearing on the books of the Association, or supplied by such member to the Association for the purpose of notice. Such notice shall specify the place, day and hour of the meeting, and, in the case of a special meeting, the purpose of the meeting.

Section 4. Quorum. The presence at the meeting of members entitled to cast, or of proxies entitled to cast, one-tenth (1/10) of the votes of each class of membership shall constitute a quorum for any action except as otherwise provided in the Articles of Incorporation, the Declaration, or these Bylaws. If, however, such quorum shall not be present or represented at any meeting, the members entitled to vote at such meeting shall have power to adjourn the meeting from time to time, without notice other than announcement at the meeting, until a quorum as aforesaid shall be present or be represented by proxies.

Section 5. Proxies. At all meetings of members, each member may vote in person or by proxy. All proxies shall be in writing and filed with the secretary. Every proxy shall be revocable and shall automatically terminate upon conveyance by the member of his Unit or upon expiration in accordance with the laws of the State of Arizona.

#### ARTICLE IV

##### BOARD OF DIRECTORS: SELECTION; TERM OF OFFICE

Section 1. Number. The affairs of this Association shall be managed by a Board composed initially of three (3) directors. As long as there is a Class B membership, the directors need not be members of the Association. The number of directors may be increased to include up to nine (9) directors by amendment of these Bylaws.

Section 2. Term of Office. At the first annual meeting the members shall elect one director for a term of one year, one director for a term of two years and one director for a term of three years; and at each annual meeting thereafter the members shall elect one-third of the total number of directors, or such number as is appropriate to maintain staggered terms for the directors, for a term of three years.

Section 3. Removal. Any director may be removed from the Board, with or without cause, by a majority vote of the members of the Association. In the event of death, resignation or removal of a director, his successor shall be selected by the remaining members of the Board and shall serve for the unexpired term of his predecessor.

Section 4. Compensation. No director shall receive compensation for any service he may render to the Association; however, any director may be reimbursed for his actual expenses incurred in the performance of his duties.

Section 5. Action Taken Without a Meeting. The directors shall have the right to take any action in the absence of a meeting which they could take at a meeting by obtaining the written approval of all the directors. Any action so approved shall have the same effect as though taken at a meeting of the directors. Directors may conduct meetings by telephonic or similar communications equipment as permitted by Arizona law.

## ARTICLE V

### NOMINATION AND ELECTION OF DIRECTORS

Section 1. Nomination. Nomination for election to the Board of Directors shall be made by a Nominating Committee. Nominations may also be made from the floor at the annual meeting. The Nominating Committee shall consist of a Chairman, who shall be a member of the Board of Directors, and two or more members of the Association. The Nominating Committee shall be appointed by the Board of Directors prior to each annual meeting of the members, to serve from the close of such annual meeting until the close of the next annual meeting and such appointment shall be announced at each annual meeting. The Nominating Committee shall make as many nominations for election to the Board of Directors as it shall in its discretion determine, but not less than the number of vacancies that are to be filled.

Section 2. Election. Election to the Board of Directors shall be by secret written ballot. At such election the members or their proxies may cast, in respect to each vacancy, as many votes as they are entitled to exercise under the provisions of the Declaration. The persons receiving the largest number of votes shall be elected.

## ARTICLE VI

### MEETINGS OF DIRECTORS

Section 1. Regular Meetings. The first meeting of the newly elected Board of Directors shall be held immediately following the annual meeting of the members, if practical, and in any event within ten (10) days of their election and at such time and place as fixed by the directors. No notice shall be necessary to the newly elected directors in order to legally constitute such meeting, provided a quorum shall be present. Other regular meetings of the Board of Directors shall be held at such times and places as fixed from time to time by resolution of the Board. Notice of regular meetings of the Board need not be given.

Section 2. Special Meetings. Special meetings of the Board of Directors shall be held when called by the president of the Association, or by any two directors, after not less than three (3) days notice to each director. Before or at any meeting of the Board of Directors, any director may, in writing, waive notice of such meeting and such waiver shall be deemed equivalent to giving such notice. If all directors are present at any meeting of the board, no notice shall be required and any business may be transacted at such a meeting.

Section 3. Quorum. A majority of the number of directors shall constitute a quorum for the transaction of business. Every act or decision done or made by a majority of the directors present at a duly held meeting at which a quorum is present shall be regarded as the act of the Board.

## ARTICLE VII

### POWERS AND DUTIES OF THE BOARD OF DIRECTORS

Section 1. Powers. The Board of Directors shall have power to:

(a) adopt and publish rules and regulations governing the use of the Common Area and facilities, and the personal conduct of the members and their guests thereon, and to establish penalties for the infraction thereof;

(b) suspend the voting rights and the right to use of the recreational facilities of a member during any period in which such member shall be in default in the payment of any assessment levied by the Association. Such rights may also be suspended after notice and hearing, for a period not to exceed sixty (60) days, for infraction of published rules and regulations;

(c) exercise for the Association all powers, duties and authority vested in or delegated to this Association and not reserved to the membership by other provisions of these Bylaws, the Articles of Incorporation, or the Declaration;

(d) declare the office of a member of the Board of Directors to be vacant in the event such member shall be absent from three (3) consecutive regular meetings of the Board of Directors; and

(e) employ a manager, an independent contractor, or such other personnel, including accountants and attorneys, as the Board deems necessary, prescribe their duties, and delegate such powers as the Board deems advisable to the manager (and to such other personnel, who may be the employees of a managing agent).

Section 2. Duties. It shall be the duty of the Board of Directors to:

(a) cause to be kept a complete record of all its acts and corporate affairs and to present a statement thereof to the members at the annual meeting of the members, or at any special meeting when such statement is requested in writing by one-fourth (1/4) of the Class A members who are entitled to vote;

(b) supervise all officers, agents and employees of this Association, and to see that their duties are properly performed;

(c) as more fully provided in the Declaration, to:

(1) fix the amount of the annual assessment against each Lot at least thirty (30) days in advance of each annual assessment period;

(2) send written notice of each assessment to every Owner subject thereto at least thirty (30) days in advance of each annual assessment period; and

(3) foreclose the lien against any Lot for which assessments are not paid within a reasonable period after the due date or bring an action at law against the Owner personally obligated to pay the same.

(d) issue, or to cause an appropriate officer to issue, upon demand by any person, a certificate setting forth whether or not any assessment has been paid. A reasonable charge may be made by the Board for the issuance of such certificates. If a certificate states an assessment has been paid, such certificate shall be conclusive evidence of such payment;

(e) procure and maintain adequate liability and hazard insurance on the Property owned by the Association, as required by the Declaration;

(f) cause all officers or employees having fiscal responsibilities to be bonded, as it may deem appropriate or as required by the Declaration; and

(g) cause the Common Area to be maintained.

## ARTICLE VIII

### OFFICERS AND THEIR DUTIES

Section 1. Enumeration of Officers. The officers of this Association shall be a president and vice-president, who shall at all times be members of the Board of Directors, a secretary, and a treasurer, and such other officers as the Board may from time to time by resolution create.

Section 2. Election of Officers. The election of officers shall take place at the first meeting of the Board of Directors following each annual meeting of the members.

Section 3. Term. The officers of this Association shall be elected annually by the Board and each shall hold office for one (1) year unless he shall sooner resign, or shall be removed, or otherwise disqualified to serve.

Section 4. Special Appointments. The Board may elect such other officers as the affairs of the Association may require, each of whom shall hold office for such period, have such authority, and perform such duties as the Board may, from time to time, determine.

Section 5. Resignation and Removal. Any officer may be removed from office with or without cause by the Board. Any officer may resign at any time by giving written notice to the Board, the president or the secretary. Such resignation shall take effect on the date of receipt of such notice or at any later time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 6. Vacancies. A vacancy in any office may be filled by appointment by the Board. The officer appointed to such vacancy shall serve for the remainder of the term of the officer replaced.

Section 7. Multiple Offices. Any two (2) offices may be held by the same person with the exception of the offices of President and Secretary.

Section 8. Duties. The duties of the officers are as follows:

### President

(a) The president shall preside at all meetings of the Board of Directors; shall see that orders and resolutions of the Board are carried out; shall sign all leases, mortgages, deeds and other written instruments and shall co-sign all checks and promissory notes.

### Vice-President

(b) The vice-president shall act in the place and stead of the president in the event of his absence, inability or refusal to act, and shall exercise and discharge such other duties as may be required of him by the Board.

### Secretary

(c) The secretary shall record the votes and keep the minutes of all meetings and proceedings of the Board and of the members; serve notice of meetings of the Board and of the members; keep appropriate current records showing the members of the Association together with their addresses, and shall perform such other duties as required by the Board.

### Treasurer

(d) The treasurer shall receive and deposit in appropriate bank accounts all monies of the Association and shall disburse such funds as directed by resolution of the Board of Directors; shall sign all checks and promissory notes of the Association; keep proper books of account; cause an annual audit of the Association books to be made by a public accountant at the completion of each fiscal year; and shall prepare an annual budget and a statement of income and expenditures to be presented to the membership at its regular meeting, and deliver a copy of each to the members.

## ARTICLE IX

### COMMITTEES

The Association shall appoint a Nominating Committee, as provided in these Bylaws. In addition, the Board of Directors may appoint other committees as deemed appropriate in carrying out its purpose, including without limitation an Architectural Control Committee.



## ARTICLE X

### BOOKS AND RECORDS

The books, records and papers of the Association shall at all times, during reasonable business hours, be subject to inspection by any member. The Declaration, the Articles of Incorporation and the Bylaws of the Association shall be available for inspection by any member at the principal office of the Association, where copies may be purchased at reasonable cost.

## ARTICLE XI

### ASSESSMENTS

As more fully provided in the Declaration, each Owner is obligated to pay to the Association annual and special assessments which are secured by a continuing lien upon each Owner's Lot. Any assessments which are not paid when due shall be delinquent. If the assessment is not paid within thirty (30) days after the due date, the assessment shall bear interest from the date of delinquency at the rate of twelve percent (12%) per annum, and the Association may bring an action at law against the Owner personally obligated to pay the same or foreclose the lien against such Owner's Lot and interest, costs, and reasonable attorney's fees of any such action shall be added to the amount of such assessment. No Owner may waive or otherwise escape liability for the assessments provided for herein by non-use of the Common Area or abandonment of his Lot.

## ARTICLE XII

### AMENDMENTS

Section 1. These Bylaws may be amended, at a regular or special meeting of the members, by a vote of a majority of a quorum of members present in person or by proxy, except that the Federal Housing Administration or the Veterans Administration shall, in the event such agencies have approved the Development in connection with loans to be insured or guaranteed by such agencies, have the right to veto amendments while there is a Class B membership.

Section 2. In the case of any conflict between the Articles of Incorporation and these Bylaws, the Articles shall control; and in the case of any conflict between the Declaration and these Bylaws, the Declaration shall control. If any provision of these Bylaws are less restrictive than the Declaration or the Articles of Incorporation when dealing with the same subject, the more restrictive provisions of the Declaration and Articles of Incorporation shall be applicable.

in the same manner as if included in the provisions of these Bylaws.

ARTICLE XIII

MISCELLANEOUS

The fiscal year of the Association shall begin on the first day of January and end on the 31st day of December of every year, except that the first fiscal year shall begin on the date of incorporation.

IN WITNESS WHEREOF, we, being all of the directors of Amberwood Manor Association, have hereunto set our hands this 10 day of January, 1985.

William W. Cleverly  
WILLIAM W. CLEVERLY

J. Patrick Lannan  
J. PATRICK LANNAN

Erin Finley  
ERIN FINLEY

STATE OF ARIZONA

County of Maricopa

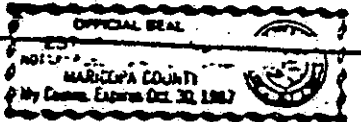
)  
) ss.  
)

The foregoing instrument was acknowledged before me this 10th day of JANUARY, 1985, by WILLIAM W. CLEVERLY.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Kathryn M. Evans  
Notary Public

My commission expires:



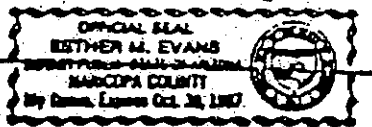
STATE OF ARIZONA )  
County of Maricopa ) ss.  
)

The foregoing instrument was acknowledged before me  
this TENTH day of JANUARY, 1985, by  
J. PATRICK LANNAN.

IN WITNESS WHEREOF, I hereunto set my hand and official  
seal.

Esther M. Evans  
Notary Public

My commission expires:



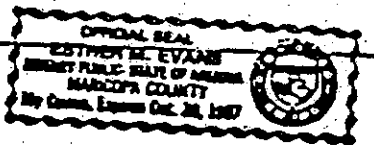
STATE OF ARIZONA )  
County of Maricopa ) ss.  
)

The foregoing instrument was acknowledged before me  
this TENTH day of JANUARY, 1985, by ERIN  
FINLEY.

IN WITNESS WHEREOF; I hereunto set my hand and official  
seal.

Esther M. Evans  
Notary Public

My commission expires:



# THE BEST OF TWO WORLDS

Amberwood Apartments is conveniently located in a residential area that combines apartment living with a comfortable neighborhood atmosphere. The best of two worlds.

Residents will leisurely enjoy within short distances, Mesa Community College, numerous parks, theatres, fine restaurants and golf courses.

Nearby Fiesta Mall and the Superstition Freeway aid in shopping and transportation conveniences. Schools, churches and other public amenities are all close by making Amberwood Apartments a place you'll be glad to call home.

Amberwood Apartments... truly the best of two worlds.

	Dobson				
		Alma School			
			Country Club		
				Main St.	
			AMBERWOOD APARTMENTS 9th Ave.	Broadway	Center St.
					Mesa Dr.
▲ N				Southern	
	MCC	Fiesta Mall	Superstition Freeway		
				Baseline	

## AMBERWOOD

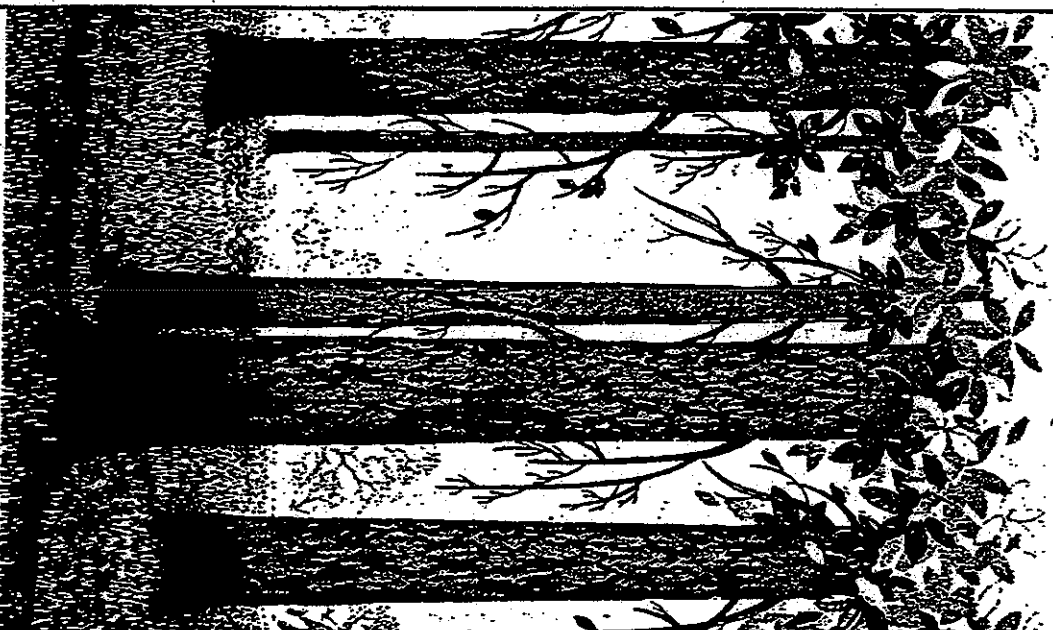


## APARTMENTS

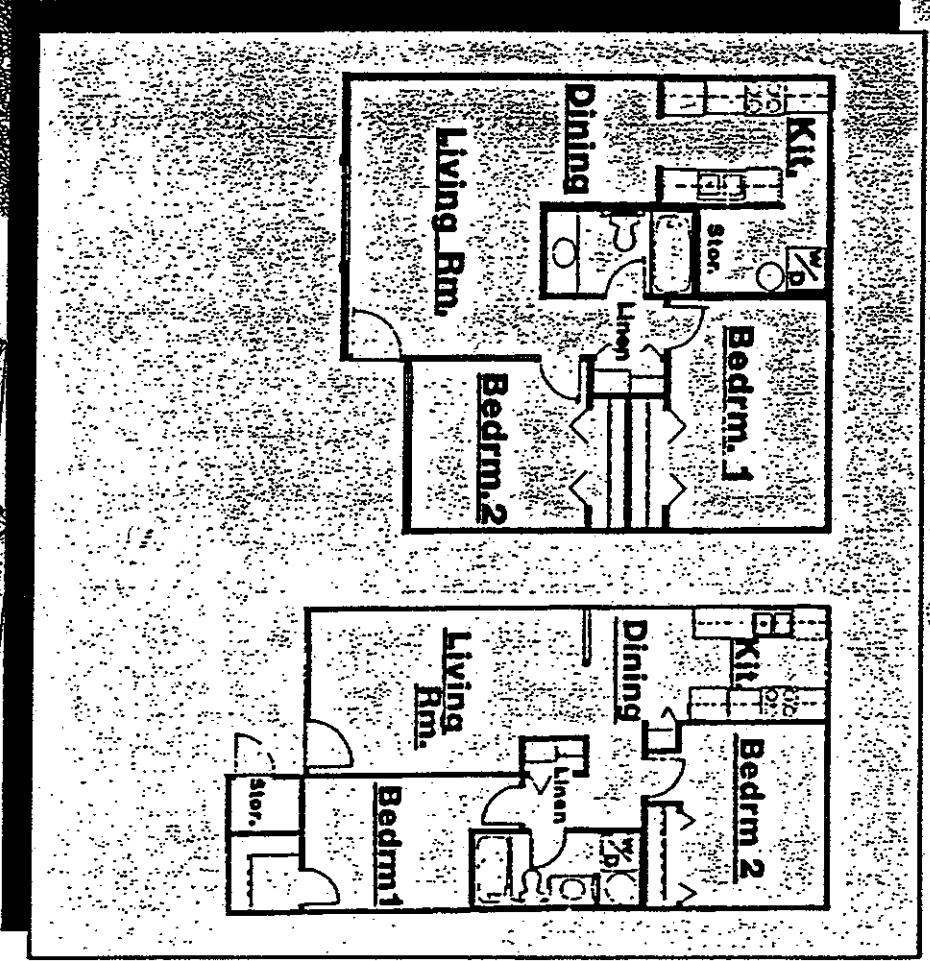
280 West 8th Avenue  
Mesa, Arizona 85202  
(Country Club & 8th Avenue)  
**(602) 964-3127**

*Professionally managed by Amberwood Manor Association*

## AMBERWOOD



## APARTMENTS



**APARTMENT FEATURES**

- G.E. washer and dryer in each apartment
- G.E. range and oven
- G.E. frost-free refrigerator
- G.E. dishwasher
- Garbage disposal
- Push carpeting
- Security locks
- Large storage room
- Vaulted ceilings in upstairs units
- Central air conditioning and heating
- Excellent sound insulation
- Spacious closets
- Individual apartment smoke detectors

**COMMUNITY FEATURES**

- Heated swimming pool
- Spa
- Volleyball court
- Assigned covered parking
- Ample guest parking
- Lush landscaping
- Only minutes from restaurants, movie theatres, shopping and schools

