

# HIGHLINE RANCH HOMEOWNERS ASSOCIATION ARCHITECTURAL CHANGE REQUEST

All applications for changes to the exterior of your residence must be submitted to the Highline Ranch Homeowners Association's Architectural Committee/Board of Directors. The Highline Ranch Homeowners Association's Covenants, Conditions and Restrictions (CC&R's) require that a homeowner obtain the prior written approval for any exterior alteration or addition to property within the Highline Ranch Community.

*Please note that approved applications must be completed in a timely manner. A project completion date is required on the Application. If additional time is required for you to finish your project, an extension request is listed on the second page of these forms.*

**To comply with the CC&R's, please submit this application with all the required attachments to:**

Highline Ranch  
16625 S. Desert Foothills Pkwy • Phoenix, AZ 85048  
Phone: (480) 759-4945 • Fax: (480) 759-8683  
EMAIL: [highlineranch@wearevision.com](mailto:highlineranch@wearevision.com) • WEBSITE: [www.wearevision.com](http://www.wearevision.com)

The time period for approval begins when this application is received by the Committee. The Committee has up to (30) days to approve, approve with conditions, or disapprove the application.

Homeowner's Name \_\_\_\_\_

Homeowner's Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Lot # or Lot Address \_\_\_\_\_

The undersigned hereby submits its Application for Design Review to the Architectural Committee or the Board of Directors of Highline Ranch for review and approval of the following item(s):

- Painting of residence       Outer building       Walls/fences
- Installation of landscaping       revamping of landscaping
- Addition of \_\_\_\_\_ to/on the residence (building)
- Addition of \_\_\_\_\_ to/on the lot (property/land)
- Installation of a pool/spa
- Other \_\_\_\_\_

Attached please find plans and/or specifications of the above marked items for application, which includes (if appropriate):

- Dimensions (height, width, length)       Sample of Color(s) to be used
- Drawings       Plant type and location
- Type of material       Property plat

*(Requirement for pools, buildings, fences, etc.)*

\_\_\_\_\_ Samples or descriptions of materials to be used

\_\_\_\_\_ Photographs, pictures or sample elevations for a visual picture of the proposed project.

\_\_\_\_\_ Person doing installation/work \_\_\_\_\_

Licensed contractor? \_\_\_\_\_ Yes \_\_\_\_\_ No

Expected Completion Date: \_\_\_\_\_

**\*If applicable, check the appropriate paint scheme from the approved list below. Please note that your house must be painted a different color than the house on each side of you. All colors must be a flat finish.**

\_\_\_ Scheme 1- DEC717 Baked Potato - Body, DE6041 Missing Link – Trim/Pop-outs/Doors

\_\_\_ Scheme 2- DE6067 Crushed Stone – Body, DE6075 Wood Lake – Trim/Pop-outs/Doors

\_\_\_ Scheme 3-DE6124 Whole Wheat – Body, DE6069 Bannister Brown – Pop-outs/Doors

\_\_\_ Scheme 4-DEC750 Bison Beige – Body, DE6119 Neutral Valley – Pop-outs/Doors

\_\_\_ Scheme 5-DE6388 Smoky Mountain – Body, DE6070 Chocolate Chunk – Pop-outs

\_\_\_ Scheme 6-DE6089 Brick Fence – Body, DEC750 Bison Beige – Trim/Pop-outs/Doors

Please notify me at \_\_\_\_\_ if you have any questions. I understand that should the application not be complete in order to determine approval or disapproval, the Architectural Committee or Board will disapprove the Application and return it to me with a statement for the disapproval. The owner agrees to comply with all applicable City, County, and State laws and to obtain all necessary permits. This application and the drawing will be retained for the Association’s records.

COMPLETION DATE EXTENSIONS are available if required. If this application is requesting an extension what is that Date: \_\_\_\_\_

Homeowner’s Signature \_\_\_\_\_ Date: \_\_\_\_\_

**FOR ASSOCIATION USE ONLY**

**Highline Ranch Homeowners Association Architectural Committee or Board of Directors**

\_\_\_\_\_ Approves the above Application

\_\_\_\_\_ Approves the above Application with the following Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Disapproves the above Application for the following Reason(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Date Appl. Received	Mailed to Committee	Rec'd From Committee	Mailed to Homeowner
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