

RESERVE ANALYSIS REPORT

Zahara Professional Offices

Mesa, Arizona

Version 001

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ADVANCED RESERVE SOLUTIONS

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Table of Contents

	Page
Preface	i
Executive Summary	1
Distribution of Current Reserve Funds	2
Calculation of Percent Funded	4
Projections	6
Projection Charts	7
Annual Expenditure Detail	9
Component Detail	14
Index	41

Preface

This preface is intended to provide an introduction to the enclosed reserve analysis as well as detailed information regarding the reserve analysis report format, reserve fund goals/objectives and calculation methods. The following sections are included in this preface:

Introduction to Reserve Budgeting	page i
Understanding the Reserve Analysis	page i
Reserve Funding Goals / Objectives	page ii
Reserve Funding Calculation Methods	page ii
Reading the Reserve Analysis	page v
Glossary of Key Terms	page x
Limitations of Reserve Analysis	page xiii

◆ ◆ ◆ ◆ INTRODUCTION TO RESERVE BUDGETING ◆ ◆ ◆ ◆

The Board of Directors of an association has a legal and fiduciary duty to maintain the community in a good state of repair. Individual unit property values are significantly impacted by the level of maintenance and upkeep provided by the association as well as the amount of the regular assessment charged to each owner.

A prudent plan must be implemented to address the issues of long-range maintenance, repair and replacement of the common areas. Additionally, the plan should recognize that the value of each unit is affected by the amount of the regular assessment charged to each unit.

There is a fine line between “not enough,” “just right” and “too much.” Each member of an association should contribute to the reserve fund for their proportionate amount of “depreciation” (or “use”) of the reserve components. Through time, if each owner contributes his “fair share” into the reserve fund for the depreciation of the reserve components, then the possibility of large increases in regular assessments or special assessments will be minimized.

An accurate reserve analysis and a “healthy” reserve fund are essential to protect and maintain the association's common areas and the property values of the individual unit owners. A comprehensive reserve analysis is one of the most significant elements of any association's long-range plan and provides the critical link between sound business judgment and good fiscal planning. The reserve analysis provides a “financial blueprint” for the future of an association.

◆ ◆ ◆ ◆ UNDERSTANDING THE RESERVE ANALYSIS ◆ ◆ ◆ ◆

In order for the reserve analysis to be useful, it must be understandable by a variety of individuals. Board members (from seasoned, experienced Board members to new Board members), property managers, accountants, attorneys and even homeowners may ultimately review the reserve analysis. The reserve analysis must be detailed enough to provide a comprehensive analysis, yet simple enough to enable less experienced individuals to understand the results.

There are four key bits of information that a comprehensive reserve analysis should provide: Budget, Percent Funded, Projections and Inventory. This information is described as follows:

Budget

Amount recommended to be transferred into the reserve account for the fiscal year for which the reserve analysis was prepared. In some cases, the reserve analysis may present two or more funding plans based on different goals/objectives. The Board should have a clear understanding of the differences among these funding goals/objectives prior to implementing one of them in the annual budget.

Percent Funded

Measure of the reserve fund “health” (expressed as a percentage) as of the beginning of the fiscal year for which the

Preface

reserve analysis was prepared. This figure is the ratio of the actual reserve fund on hand to the fully funded balance. A reserve fund that is “100% funded” means the association has accumulated the proportionately correct amount of money, to date, for the reserve components it maintains.

Projections

Indicate the “level of service” the association will provide the membership as well as a “road map” for the fiscal future of the association. The projections define the timetables for repairs and replacements, such as when the buildings will be painted or when the asphalt will be seal coated. The projections also show the financial plan for the association – when an underfunded association will “catch up” or how a properly funded association will remain fiscally “healthy.”

Inventory

Complete listing of the reserve components. Key bits of information are available for each reserve component, including placed-in-service date, useful life, remaining life, replacement year, quantity, current cost of replacement, future cost of replacement and analyst’s comments.

◆ ◆ ◆ ◆ RESERVE FUNDING GOALS / OBJECTIVES ◆ ◆ ◆ ◆

There are four reserve funding goals/objectives which may be used to develop a reserve funding plan that corresponds with the risk tolerance of the association: Full Funding, Baseline Funding, Threshold Funding and Statutory Funding. These goals/objectives are described as follows:

Full Funding

Describes the goal/objective to have reserves on hand equivalent to the value of the deterioration of each reserve component. The objective of this funding goal is to achieve and/or maintain a 100% percent funded reserve fund. The component calculation method or cash flow calculation method is typically used to develop a full funding plan.

Baseline Funding

Describes the goal/objective to have sufficient reserves on hand to never completely run out of money. The objective of this funding goal is to simply pay for all reserve expenses as they come due without regard to the association’s percent funded. The cash flow calculation method is typically used to develop a baseline funding plan.

Threshold Funding

Describes the goal/objective other than the 100% level (full funding) or just staying cash-positive (baseline funding). This threshold goal/objective may be a specific percent funded target or a cash balance target. Threshold funding is often a value chosen between full funding and baseline funding. The cash flow calculation method is typically used to develop a threshold funding plan.

Statutory Funding

Describes the pursuit of an objective as described or required by local laws or codes. The component calculation method or cash flow calculation method is typically used to develop a statutory funding plan.

◆ ◆ ◆ ◆ RESERVE FUNDING CALCULATION METHODS ◆ ◆ ◆ ◆

There are two funding methods which can be used to develop a reserve funding plan based on a reserve funding goal/objective: Component Calculation Method and Cash Flow Calculation Method. These calculation methods are described as follows:

Component Calculation Method

This calculation method develops a funding plan for each individual reserve component. The sum of the funding plan for each component equals the total funding plan for the association. This method is often referred to as the “straight line”

Preface

method and is widely believed to be the most conservative reserve funding method. This method structures a funding plan that enables the association to pay all reserve expenditures as they come due, enables the association to achieve the ideal level of reserves in time, and then enables the association to maintain the ideal level of reserves through time. The following is a detailed description of the component calculation method:

Step 1: Calculation of fully funded balance for each component

The fully funded balance is calculated for each component based on its age, useful life and current cost. The actual formula is as follows:

$$\text{Fully Funded Balance} = \frac{\text{Age}}{\text{Useful Life}} \times \text{Current Cost}$$

Step 2: Distribution of current reserve funds

The association's current reserve funds are assigned to (or distributed amongst) the reserve components based on each component's remaining life and fully funded balance as follows:

Pass 1: Components are organized in remaining life order, from least to greatest, and the current reserve funds are assigned to each component up to its fully funded balance, until reserves are exhausted.

Pass 2: If all components are assigned their fully funded balance and additional funds exist, they are assigned in a "second pass." Again, the components are organized in remaining life order, from least to greatest, and the remaining current reserve funds are assigned to each component up to its current cost, until reserves are exhausted.

Pass 3: If all components are assigned their current cost and additional funds exist, they are assigned in a "third pass." Components with a remaining life of zero years are assigned double their current cost.

Distributing, or assigning, the current reserve funds in this manner is the most efficient use of the funds on hand – it defers the make-up period of any underfunded reserves over the lives of the components with the largest remaining lives.

Step 3: Developing a funding plan

After step 2, all components have a "starting" balance. A calculation is made to determine what funding would be required to get from the starting balance to the future cost over the number of years remaining until replacement. The funding plan incorporates the annual contribution increase parameter to develop a "stair stepped" contribution.

For example, if an association needs to accumulate \$100,000 in ten years, \$10,000 could be contributed each year. Alternatively, the association could contribute \$8,723 in the first year and increase the contribution by 3% each year thereafter until the tenth year.

In most cases, this rate should match the inflation parameter. Matching the annual contribution increase parameter to the inflation parameter indicates, in theory, that member contributions should increase at the same rate as the cost of living (inflation parameter). Due to the "time value of money," this creates the most equitable distribution of member contributions through time.

Using an annual contribution increase parameter that is greater than the inflation parameter will reduce the burden to the current membership at the expense of the future membership. Using an annual contribution increase parameter that is less than the inflation parameter will increase the burden to the current membership to the benefit of the future membership. The following chart shows a comparison:

Preface

	<u>0% Increase</u>	<u>3% Increase</u>	<u>10% Increase</u>
Year 1	\$10,000.00	\$8,723.05	\$6,274.54
Year 2	\$10,000.00	\$8,984.74	\$6,901.99
Year 3	\$10,000.00	\$9,254.28	\$7,592.19
Year 4	\$10,000.00	\$9,531.91	\$8,351.41
Year 5	\$10,000.00	\$9,817.87	\$9,186.55
Year 6	\$10,000.00	\$10,112.41	\$10,105.21
Year 7	\$10,000.00	\$10,415.78	\$11,115.73
Year 8	\$10,000.00	\$10,728.25	\$12,227.30
Year 9	\$10,000.00	\$11,050.10	\$13,450.03
Year 10	\$10,000.00	\$11,381.60	\$14,795.04
TOTAL	<u>\$100,000.00</u>	<u>\$100,000.00</u>	<u>\$100,000.00</u>

This parameter is used to develop a funding plan only; it does not necessarily mean that the reserve contributions must be raised each year. There are far more significant factors that will contribute to a total reserve contribution increase or decrease from year to year than this parameter.

One of the major benefits of using this calculation method is that for any single component (or group of components), the accumulated balance and reserve funding can be precisely calculated. For example, using this calculation method, the reserve analysis can indicate the exact amount of current reserve funds “in the bank” for the roofs and the amount of money being funded towards the roofs each month. This information is displayed on the Management / Accounting Summary and Charts as well as elsewhere within the report.

Cash Flow Calculation Method

This calculation method develops a funding plan based on current reserve funds and projected expenditures during a specific timeframe (typically 30 years). This funding method structures a funding plan that enables the association to pay for all reserve expenditures as they come due, but is not necessarily concerned with the ideal level of reserves through time.

This calculation method tests reserve contributions against reserve expenditures through time to determine the minimum contribution necessary (baseline funding) or some other defined goal/objective (full funding, threshold funding or statutory funding). Unlike the component calculation method, this calculation method cannot precisely calculate the reserve funding for any single component (or group of components). In order to work-around this issue to provide this bookkeeping information, a formula has been applied to component method results to calculate a reasonable breakdown. This information is displayed on the Management / Accounting Summary and Charts as well as elsewhere within the report.

The **Directed Cash Flow Calculation Method** is our primary calculation method. It allows for several funding strategies to be manually tested until the optimal funding strategy accomplishing three goals is created:

Goal #1: Ensures that all scheduled reserve expenditures are covered by keeping the reserve cash balance above zero during the projected period (typically 30 years)

Goal #2: Uniformly distributes the costs of replacements over time to benefit both current & future members of the association by using consistent, incremental contribution increases

Goal #3: Provides for the lowest reserve funding recommendation as possible over time with the goal of approaching, reaching and/or maintaining a 100% fully funded reserve balance

These very important aspects of the **Directed Cash Flow Calculation Method** will greatly aid the board of directors during the annual budgeting process.

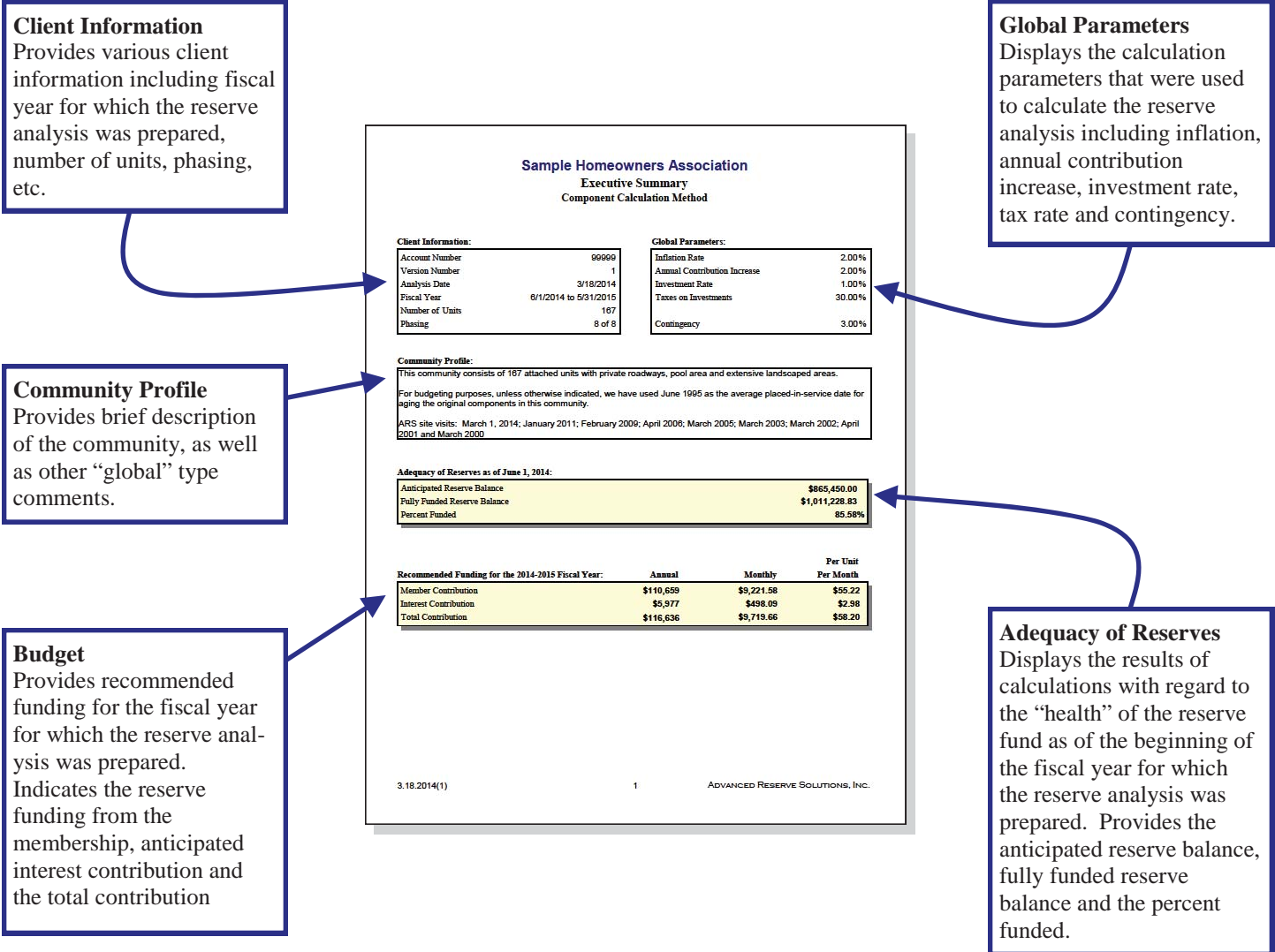
Preface

◆ ◆ ◆ ◆ READING THE RESERVE ANALYSIS ◆ ◆ ◆ ◆

In some cases, the reserve analysis may be a lengthy document of one hundred pages or more. A complete and thorough review of the reserve analysis is always a good idea. However, if time is limited, it is suggested that a thorough review of the summary pages be made. If a “red flag” is raised in this review, the reader should then check the detail information, of the component in question, for all relevant information. In this section, a description of most of the summary or report sections is provided along with comments regarding what to look for and how to use each section.

Executive Summary

Provides general information about the client, global parameters used in the calculation of the reserve analysis as well as the core results of the reserve analysis.



Sample Homeowners Association
Executive Summary
Component Calculation Method

Client Information:		Global Parameters:	
Account Number	99999	Inflation Rate	2.00%
Version Number	1	Annual Contribution Increase	2.00%
Analysis Date	3/18/2014	Investment Rate	1.00%
Fiscal Year	6/1/2014 to 5/31/2015	Taxes on Investments	30.00%
Number of Units	187	Contingency	3.00%
Phasing	8 of 8		

Community Profile:
This community consists of 187 attached units with private roadways, pool area and extensive landscaped areas.
For budgeting purposes, unless otherwise indicated, we have used June 1995 as the average placed-in-service date for aging the original components in this community.
ARS site visits: March 1, 2014; January 2011; February 2008; April 2008; March 2005; March 2003; March 2002; April 2001 and March 2000

Adequacy of Reserves as of June 1, 2014:	
Anticipated Reserve Balance	\$865,450.00
Fully Funded Reserve Balance	\$1,011,228.83
Percent Funded	85.58%

Recommended Funding for the 2014-2015 Fiscal Year:			
	Annual	Monthly	Per Unit Per Month
Member Contribution	\$110,659	\$9,221.58	\$55.22
Interest Contribution	\$5,977	\$498.09	\$2.98
Total Contribution	\$116,636	\$9,719.66	\$58.20

3.18.2014(1) 1 ADVANCED RESERVE SOLUTIONS, INC.

Preface

Calculation of Percent Funded

Summary displays all reserve components, shown here in “category” order. Provides the remaining life, useful life, current cost and the fully funded balance at the beginning of the fiscal year for which the reserve analysis was prepared.

Reserve Components
All components are displayed (shown here in “category” order).

Lifespans
Remaining life and useful life are displayed. And, these columns are conveniently sub totaled to show range.

**Sample Homeowners Association
Calculation of Percent Funded
Sorted by Category**

	Remaining Life	Useful Life	Current Cost	Fully Funded Balance
010 Streets				
Streets - Asphalt, Overlay / Major Rehab	8	27	\$101,697.50	\$71,564.91
Streets - Asphalt, Repair	0	4	\$3,621.75	\$3,621.75
Streets - Asphalt, Seal Coat	0	4	\$5,926.50	\$5,926.50
Streets - Concrete, Unfunded	n.a.	n.a.	\$0.00	\$0.00
Sub Total	0-8	4-27	\$111,246.75	\$81,113.16
020 Roofs				
Roofs - Tile				
Sub Total				
030 Painting				
Painting - Cabana Interior				
Painting - Red Curbs				
Painting - Stucco				
Painting - Woodwork & Trim				
Painting - Wrought Iron, Buildings				
Painting - Wrought Iron, Pool Area				
Sub Total				
040 Fencing				
Fencing - Wrought Iron, Pool Area				
Railing - Wrought Iron, Buildings				
Sub Total				
050 Lighting				
Lighting - Buildings				
Lighting - Grounds				
Sub Total				
060 Pool Area				
Cabana - Ceramic Tile				
Cabana - Doors				
Cabana - Plumbing Fixtures				
Cabana - Restroom Partitions				
Cabana - Water Heater				
Pool - Filter				
Pool - Heater				
Pool - Replaster & Tile Replace				
Pool Area - Barbecues				
Sub Total				

**Sample Homeowners Association
Calculation of Percent Funded
Sorted by Category**

	Remaining Life	Useful Life	Current Cost	Fully Funded Balance
Pool Area - Ceramic Tile	2	21	\$8,591.63	\$7,773.38
Pool Area - Concrete Deck, Unfunded	n.a.	n.a.	\$0.00	\$0.00
Pool Area - Furniture (Refurbish)	0	12	\$9,255.00	\$9,255.00
Pool Area - Furniture (Replace)	6	25	\$17,315.00	\$13,159.40
Pool Area - Mastic	0	4	\$5,131.50	\$5,131.50
Spa - Filter	0	13	\$1,350.00	\$1,350.00
Spa - Heater	0	10	\$3,050.00	\$3,050.00
Spa - Replaster & Tile Replace	3	8	\$5,250.00	\$3,126.40
Sub Total	0-6	4-25	\$91,747.38	\$71,964.63
070 Decks				
Decks - Clean & Top Coat	2	5	\$30,480.00	\$18,288.00
Decks - Resurface	2	13	\$65,227.20	\$54,720.81
Sub Total	2	5-13	\$95,707.20	\$73,008.81
080 Misc (Buildings)				
Fire Extinguisher Cabinets	2	21	\$27,625.00	\$24,904.05
Utility Closet Doors	2	21	\$73,800.00	\$68,881.90
Sub Total	2	21	\$101,525.00	\$93,855.95
090 Misc (Grounds)				
Landscape - Irrigation Controllers	0	12	\$28,000.00	\$29,000.00
Landscape - Renovation, Unfunded	n.a.	n.a.	\$0.00	\$0.00
Mailboxes	2	21	\$37,200.00	\$32,857.14
Sub Total	0-2	12-21	\$66,200.00	\$62,857.14
100 Termite Control				
Termite Control	n.a.	n.a.	\$0.00	\$100,000.00
Sub Total	n.a.	n.a.	\$0.00	\$100,000.00
Contingency	n.a.	n.a.	n.a.	\$29,453.27
Total	0-11	2-30	\$1,001,533.70	\$1,011,228.83
Anticipated Reserve Balance				\$865,450.00
Percent Funded				85.58%

Current Cost
Displays the current cost to replace or otherwise maintain each component. This column is conveniently sub totaled.

Fully Funded Balance
Displays the fully funded balance for each component. This column is conveniently sub totaled.

The total current cost to replace or otherwise maintain all components, total fully funded balance, anticipated reserve balance and percent funded are provided at the bottom of this summary. Also shown is the range of reserve component remaining lives and useful lives.

Preface

Management / Accounting Summary and Charts

Summary displays all reserve components, shown here in “category” order. Provides the assigned reserve funds at the beginning of the fiscal year for which the reserve analysis was prepared along with the monthly member contribution, interest contribution and total contribution for each component and category. Pie charts show graphically how the total reserve fund is distributed amongst the reserve component categories and how each category is funded on a monthly basis.

Balance at FYB
Shows the amount of reserve funds assigned to each reserve component. And, this column is conveniently sub totaled.

Sample Homeowners Association
Management / Accounting Summary
Component Calculation Method; Sorted by Category

	Balance at Fiscal Year Beginning	Monthly Member Contribution	Monthly Interest Contribution	Total Monthly Contribution
010 Streets				
Streets - Asphalt, Overlay / Major Rehab	\$17,637.90	\$948.09	\$13.37	\$963.07
Streets - Asphalt, Repair	\$3,621.75	\$78.20	\$0.25	\$78.45
Streets - Asphalt, Seal Coat	\$5,026.50	\$127.96	\$0.41	\$128.37
Streets - Concrete, Unfunded	\$0.00	\$0.00	\$0.00	\$0.00
Sub Total	\$27,186.15	\$1,155.84	\$14.04	\$1,169.88
020 Roofs				
Roofs - Tile				
Sub Total				
030 Painting				
Painting - Cabana Interior				
Painting - Red Curbs				
Painting - Stucco				
Painting - Woodwork & Trim				
Painting - Wrought Iron, Buildings				
Painting - Wrought Iron, Pool Area				
Sub Total				
040 Fencing				
Fencing - Wrought Iron, Pool Area				
Railing - Wrought Iron, Buildings				
Sub Total				
050 Lighting				
Lighting - Buildings				
Lighting - Grounds				
Sub Total				
060 Pool Area				
Cabana - Ceramic Tile				
Cabana - Doors				
Cabana - Plumbing Fixtures				
Cabana - Restroom Partitions				
Cabana - Water Heater				
Pool - Filter				
Sub Total				
070 Decks				
Decks - Clean & Top Coat	\$18,288.00	\$539.52	\$12.44	\$551.96
Decks - Resurfacing	\$54,720.81	\$506.93	\$33.85	\$540.58
Sub Total	\$73,008.81	\$1,046.45	\$46.09	\$1,092.54
080 Misc (Buildings)				
Fire Extinguisher Cabinets	\$24,094.05	\$139.11	\$15.07	\$154.19
Utility Closet Doors	\$66,861.80	\$372.15	\$40.32	\$412.47
Sub Total	\$91,855.95	\$511.26	\$55.40	\$566.66
090 Misc (Grounds)				
Landscape - Irrigation Controllers	\$26,000.00	\$219.48	\$0.71	\$220.19
Landscape - Renovation, Unfunded	\$0.00	\$0.00	\$0.00	\$0.00
Mailboxes	\$33,657.14	\$187.33	\$20.30	\$207.63
Sub Total	\$62,657.14	\$406.82	\$21.00	\$427.82
100 Termite Control				
Termite Control	\$100,000.00	\$0.00	\$58.52	\$58.52
Sub Total	\$100,000.00	\$0.00	\$58.52	\$58.52
Contingency	\$25,207.28	\$268.59	\$15.61	\$284.20
Total	\$865,450.00	\$9,221.58	\$498.09	\$9,719.66

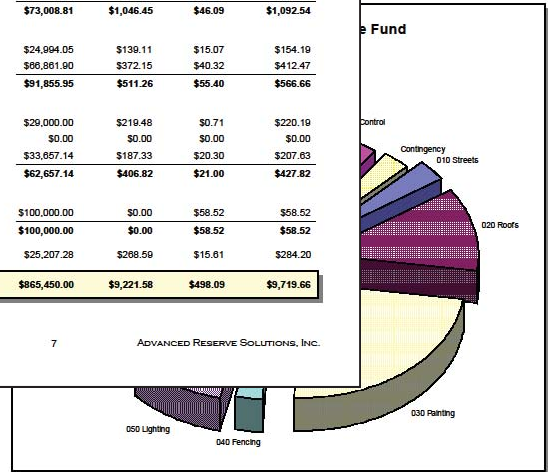
Monthly Funding
Displays the monthly funding for each component from the members and interest. Total monthly funding is also indicated. And, these columns are conveniently sub totaled.

Sample Homeowners Association
Management / Accounting Summary
Component Calculation Method; Sorted by Category

	Balance at Fiscal Year Beginning	Monthly Member Contribution	Monthly Interest Contribution	Total Monthly Contribution
Pool - Heater	\$3,250.00	\$24.60	\$0.08	\$24.68
Pool - Replaster & Tile Replace	\$7,070.58	\$146.76	\$4.61	\$151.37
Pool Area - Barbecues	\$1,010.00	\$29.98	\$0.99	\$30.67
Pool Area - Ceramic Tile	\$7,773.38	\$43.27	\$4.69	\$47.95
Pool Area - Concrete Deck, Unfunded	\$0.00	\$0.00	\$0.00	\$0.00
Pool Area - Furniture (Refurbish)	\$6,255.00	\$70.05	\$0.23	\$70.27
Pool Area - Furniture (Replace)	\$13,159.40	\$74.76	\$7.94	\$82.70
Pool Area - Mastic	\$5,131.50	\$110.79	\$0.36	\$111.15
Spa - Filter	\$1,350.00	\$12.11	\$0.04	\$12.15
Spa - Heater	\$2,000.00	\$27.36	\$0.09	\$27.44
Spa - Replaster & Tile Replace	\$3,128.40	\$64.12	\$2.04	\$66.15
Sub Total	\$71,964.53	\$710.19	\$30.10	\$740.28
070 Decks				
Decks - Clean & Top Coat	\$18,288.00	\$539.52	\$12.44	\$551.96
Decks - Resurfacing	\$54,720.81	\$506.93	\$33.85	\$540.58
Sub Total	\$73,008.81	\$1,046.45	\$46.09	\$1,092.54
080 Misc (Buildings)				
Fire Extinguisher Cabinets	\$24,094.05	\$139.11	\$15.07	\$154.19
Utility Closet Doors	\$66,861.80	\$372.15	\$40.32	\$412.47
Sub Total	\$91,855.95	\$511.26	\$55.40	\$566.66
090 Misc (Grounds)				
Landscape - Irrigation Controllers	\$26,000.00	\$219.48	\$0.71	\$220.19
Landscape - Renovation, Unfunded	\$0.00	\$0.00	\$0.00	\$0.00
Mailboxes	\$33,657.14	\$187.33	\$20.30	\$207.63
Sub Total	\$62,657.14	\$406.82	\$21.00	\$427.82
100 Termite Control				
Termite Control	\$100,000.00	\$0.00	\$58.52	\$58.52
Sub Total	\$100,000.00	\$0.00	\$58.52	\$58.52
Contingency	\$25,207.28	\$268.59	\$15.61	\$284.20
Total	\$865,450.00	\$9,221.58	\$498.09	\$9,719.66

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Pie Charts
Show graphically how the reserve fund is distributed amongst the reserve components and how the components are funded.

3.18.2014(1) 8 ADVANCED RESERVE SOLUTIONS, INC.

Preface

Projections and Charts

Summary displays projections of beginning reserve balance, member contribution, interest contribution, expenditures and ending reserve balance for each year of the projection period (shown here for 30 years). The two columns on the right-hand side provide the fully funded ending balance and the percent funded for each year. Charts show the same information in an easy-to-understand graphic format.

**Sample Homeowners Association
Projections**
Component Calculation Method

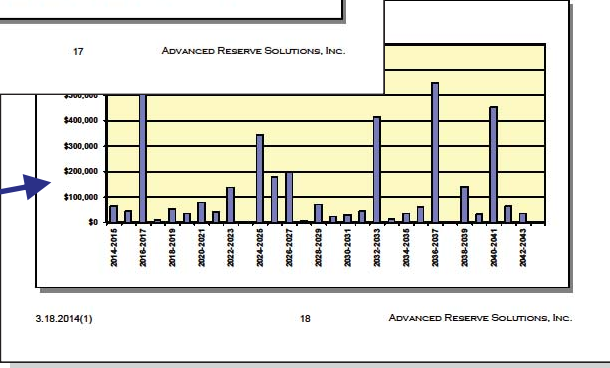
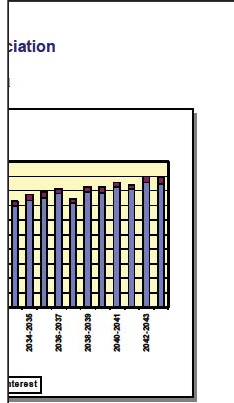
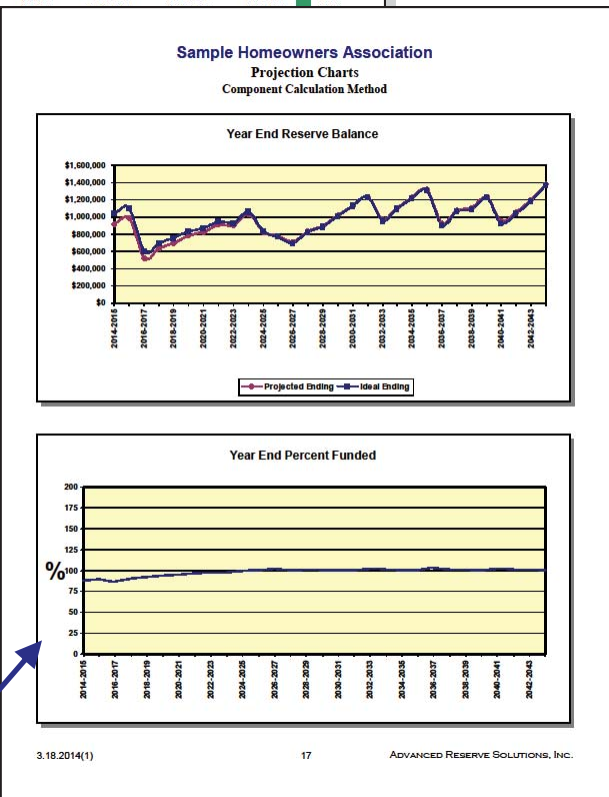
Fiscal Year	Beginning Balance	Member Contribution	Interest Contribution	Expenditures	Ending Balance	Fully Funded Ending Balance	Percent Funded
2014-2015	\$865,450	\$110,659	\$5,977	\$54,980	\$917,106	\$1,046,139	88%
2015-2016	\$917,106	\$111,857	\$6,482	\$45,317	\$990,127	\$1,104,068	90%
2016-2017	\$990,127	\$118,806	\$3,175	\$591,549	\$518,559	\$568,939	87%
2017-2018	\$518,559	\$115,807	\$3,960	\$7,715	\$630,610	\$688,915	79%
2018-2019	\$630,610	\$116,508	\$4,431	\$52,973	\$968,577	\$755,512	78%
2019-2020	\$968,577	\$116,723	\$5,037	\$34,701	\$785,576	\$834,243	94%
2020-2021	\$785,576	\$118,645	\$5,331	\$80,731	\$828,821	\$886,179	95%
2021-2022	\$828,821	\$121,026	\$5,925	\$40,530	\$915,241	\$948,147	96%
2022-2023	\$915,241	\$123,506					
2023-2024	\$907,080	\$125,898					
2024-2025	\$1,037,322	\$129,436					
2025-2026	\$825,894	\$127,755					
2026-2027	\$780,989	\$125,648					
2027-2028	\$713,358	\$119,373					
2028-2029	\$631,967	\$131,689					
2029-2030	\$698,194	\$131,038					
2030-2031	\$1,013,798	\$137,575					
2031-2032	\$1,130,618	\$141,510					
2032-2033	\$1,237,543	\$143,182					
2033-2034	\$973,396	\$138,561					
2034-2035	\$1,104,489	\$147,134					
2035-2036	\$1,222,996	\$149,242					
2036-2037	\$1,317,743	\$155,898					
2037-2038	\$929,828	\$142,178					
2038-2039	\$1,078,962	\$157,613					
2039-2040	\$1,102,377	\$157,111					
2040-2041	\$1,234,892	\$165,390					
2041-2042	\$952,393	\$161,588					
2042-2043	\$1,056,301	\$171,747					
2043-2044	\$1,200,105	\$169,289					

NOTE: In some cases, the projected Ending Balance and Expenditures. This is a result of the provision of contingency is continually adjusted according to

3.18.2014(1)

Improved format makes the numbers as easy to read and understand as possible. The color-coded bar indicates the reserve fund status:

Green: Good
Yellow: Fair
Red: Poor



Charts
Show graphically the reserve funding plan through time.

Preface

Component Detail

Summary provides detailed information about each reserve component. These pages display all information about each reserve component as well as comments from site observations and historical information regarding replacement or other maintenance.

Lifespan Information

Displays placed-in-service date, useful life, remaining life and replacement year.

Cost Information

Displays quantity, unit cost, percentage of replacement, current cost and future cost.

Calculation Results

Displays assigned reserves and funding requirements.

**Sample Homeowners Association
Component Detail**
Component Calculation Method; Sorted by Category

Streets - Asphalt, Seal Coat			
Category	010 Streets	Quantity	65,850 sq. ft.
Photo Date	January 2011	Unit Cost	\$0.090
		% of Replacement	100.00%
		Current Cost	\$5,626.50
		Future Cost	\$8,415.03
Placed In Service	11/09	Assigned Reserves at FYB	\$5,626.50
Useful Life	4	Monthly Member Contribution	\$127.96
Remaining Life	0	Monthly Interest Contribution	\$0.41
Replacement Year	2014-2015	Total Monthly Contribution	\$128.37


**Sample Homeowners Association
Component Detail**
Component Calculation Method; Sorted by Category

Painting - Woodwork & Trim			
Category	030 Painting	Quantity	31,575 sq. ft.
Photo Date	January 2011	Unit Cost	\$0.920
		% of Replacement	100.00%
		Current Cost	\$29,049.00
		Future Cost	\$30,222.58
Placed In Service	06/12	Assigned Reserves at FYB	\$14,524.50
Useful Life	4	Monthly Member Contribution	\$634.91
Remaining Life	2	Monthly Interest Contribution	\$10.54
Replacement Year	2016-2017	Total Monthly Contribution	\$645.45

**Sample Homeowners Association
Component Detail**
Component Calculation Method; Sorted by Category

Pool - Replaster & Tile Replace			
Category	060 Pool Area	Quantity	1 pool
Photo Date	January 2011	Unit Cost	\$15,075.000
		% of Replacement	100.00%
		Current Cost	\$15,075.00
		Future Cost	\$16,844.02
Placed In Service	01/10	Assigned Reserves at FYB	\$7,070.58
Useful Life	10	Monthly Member Contribution	\$146.76
Remaining Life	5	Monthly Interest Contribution	\$4.61
Replacement Year	2019-2020	Total Monthly Contribution	\$151.37

Comments:




The association seal coated and restriped for a total cost of \$5,075. The association seal coated and restriped for a total cost of \$6,000.

The current cost used for this component is adjusted for inflation where applicable.

Asphalt surfaces should be seal coated on

3.18.2014(1)

Comments:



The association painted the woodwork and between July and November 2000 for a total cost of \$29,049. The association was in the process of painting the cabana interior (excluded) for a total cost of \$30,222.58 throughout the community by the end of the year.

The current cost used for this component is adjusted for inflation where applicable.

For budgeting purposes, we have used the current cost.

The inventory for this component has been updated as of the March 2000 site visit, we believe this inventory is accurate.

3.18.2014(1)



1,020 sq. ft. of replastering	@	\$12.50	=	\$12,750.00
135 in. ft. of trim tile	@	\$15.00	=	\$2,025.00
25 in. ft. of step tile	@	\$12.00	=	\$300.00
		TOTAL		\$15,075.00

The pool and spa were replastered in March 2000 for a total cost of approximately \$8,700. The association also washed the pool in June 2002 for a total cost of \$675. The association replastered the pool and spa (including replacement of the mastic directly adjacent to the pool and spa) in January 2010 for a total cost of \$16,900.

Comments

Useful information from site observations and historical expenses included here.

Photos

Optional inclusion of photos adds an additional layer of detail to the reserve analysis.

Preface

◆ ◆ ◆ ◆ GLOSSARY OF KEY TERMS ◆ ◆ ◆ ◆

Annual Contribution Increase Parameter

The rate used in the calculation of the funding plan. This rate is used on an annual compounding basis. This rate represents, in theory, the rate the association expects to increase contributions each year.

In most cases, this rate should match the inflation parameter. Matching the annual contribution increase parameter to the inflation parameter indicates, in theory, that member contributions should increase at the same rate as the cost of living (inflation parameter). Due to the “time value of money,” this creates the most equitable distribution of member contributions through time.

This parameter is used to develop a funding plan only; it does not necessarily mean that the reserve contributions must be raised each year. There are far more significant factors that will contribute to a total reserve contribution increase or decrease from year to year than this parameter. See the description of “reserve funding calculation methods” in this preface for more detail on this parameter.

Anticipated Reserve Balance (or Reserve Funds)

The amount of money, as of a certain point in time, held by the association to be used for the repair or replacement of reserve components. This figure is “anticipated” because it is calculated based on the most current financial information available as of the analysis date, which is almost always prior to the fiscal year beginning date for which the reserve analysis is prepared.

Assigned Funds (and “Fixed” Assigned Funds)

The amount of money, as of the fiscal year beginning date for which the reserve analysis is prepared, that a reserve component has been assigned.

The assigned funds are considered “fixed” when the normal calculation process is bypassed and a specific amount of money is assigned to a reserve component. For example, if the normal calculation process assigns \$10,000 to the roofs, but the association would like to show \$20,000 assigned to roofs, “fixed” funds of \$20,000 can be assigned.

Cash Flow Calculation Method

Reserve funding calculation method developed based on total annual expenditures. A more detailed description of the actual calculation process is included in the “reserve funding calculation methods” section of the preface.

Component Calculation Method

Reserve funding calculation method developed based on each individual component. A more detailed description of the actual calculation process is included in the “reserve funding calculation methods” section of the preface.

Contingency Parameter

The rate used as a built-in buffer in the calculation of the funding plan. This rate will assign a percentage of the reserve funds, as of the fiscal year beginning, as contingency funds and will also determine the level of funding toward the contingency each month.

Current Replacement Cost

The amount of money, as of the fiscal year beginning date for which the reserve analysis is prepared, that a reserve component is expected to cost to replace.

Fiscal Year

Indicates the budget year for the association for which the reserve analysis was prepared. The fiscal year beginning (FYB) is the first day of the budget year; the fiscal year end (FYE) is the last day of the budget year.

Fully Funded Reserve Balance (or Ideal Reserves)

The amount of money that should theoretically have accumulated in the reserve fund as of a certain point in time. Fully funded reserves are calculated for each reserve component based on the current replacement cost, age and useful life:

Preface

$$\text{Fully Funded Reserves} = \frac{\text{Age}}{\text{Useful Life}} \times \text{Current Replacement Cost}$$

The fully funded reserve balance is the sum of the fully funded reserves for each reserve component.

An association that has accumulated the fully funded reserve balance does not have all of the funds necessary to replace all of its reserve components immediately; it has the proportionately appropriate reserve funds for the reserve components it maintains, based on each component's current replacement cost, age and useful life.

Future Replacement Cost

The amount of money, as of the fiscal year during which replacement of a reserve component is scheduled, that a reserve component is expected to cost to replace. This cost is calculated using the current replacement cost compounded annually by the inflation parameter.

Global Parameters

The financial parameters used to calculate the reserve analysis. See also "inflation parameter," "annual contribution increase parameter," "investment rate parameter" and "taxes on investments parameter."

Inflation Parameter

The rate used in the calculation of future costs for reserve components. This rate is used on an annual compounding basis. This rate represents the rate the association expects the cost of goods and services relating to their reserve components to increase each year.

Interest Contribution

The amount of money contributed to the reserve fund by the interest earned on the reserve fund and member contributions.

Investment Rate Parameter

The gross rate used in the calculation of interest contribution (interest earned) from the reserve balance and member contributions. This rate (net of the taxes on investments parameter) is used on a monthly compounding basis. This parameter represents the weighted average interest rate the association expects to earn on their reserve fund investments.

Membership Contribution

The amount of money contributed to the reserve fund by the association's membership.

Monthly Contribution (and "Fixed" Monthly Contribution)

The amount of money, for the fiscal year which the reserve analysis is prepared, that a reserve component will be funded.

The monthly contribution is considered "fixed" when the normal calculation process is bypassed and a specific amount of money is funded to a reserve component. For example, if the normal calculation process funds \$1,000 to the roofs each month, but the association would like to show \$500 funded to roofs each month, a "fixed" contribution of \$500 can be assigned.

Number of Units (or other assessment basis)

Indicates the number of units for which the reserve analysis was prepared. In "phased" developments (see phasing), this number represents the number of units, and corresponding common area components, that existed as of a certain point in time.

For some associations, assessments and reserve contributions are based on a unit of measure other than the number of units. Examples include time-interval weeks for timeshare resorts or lot acreage for commercial/industrial developments.

Preface

One-Time Replacement

Used for components that will be budgeted for only once.

Percent Funded

A measure, expressed as a percentage, of the association's reserve fund "health" as of a certain point in time. This number is the ratio of the anticipated reserve fund balance to the fully funded reserve balance:

$$\text{Percent Funded} = \frac{\text{Anticipated Reserve Fund Balance}}{\text{Fully Funded Reserve Balance}}$$

An association that is 100% funded does not have all of the reserve funds necessary to replace all of its reserve components immediately; it has the proportionately appropriate reserve funds for the reserve components it maintains, based on each component's current replacement cost, age and useful life.

Percentage of Replacement

The percentage of the reserve component that is expected to be replaced.

For most reserve components, this percentage should be 100%. In some cases, this percentage may be more or less than 100%. For example, fencing which is shared with a neighboring community may be set at 50%.

Phasing

Indicates the number of phases for which the reserve analysis was prepared and the total number of phases expected at build-out (i.e. Phase 4 of 7). In phased developments, the first number represents the number of phases, and corresponding common area components, that existed as of a certain point in time. The second number represents the number of phases that are expected to exist at build-out.

Placed-In-Service Date

The date (month and year) that the reserve component was originally put into service or last replaced.

Remaining Life

The length of time, in years, until a reserve component is scheduled to be replaced.

Remaining Life Adjustment

The length of time, in years, that a reserve component is expected to last in excess (or deficiency) of its useful life for the current cycle of replacement.

If the current cycle of replacement for a reserve component is expected to be greater than or less than the "normal" life expectancy, the reserve component's life should be adjusted using a remaining life adjustment.

For example, if wood trim is painted normally on a 4 year cycle, the useful life should be 4 years. However, when it comes time to paint the wood trim and it is determined that it can be deferred for an additional year, the useful life should remain at 4 years and a remaining life adjustment of +1 year should be used.

Replacement Year

The fiscal year that a reserve component is scheduled to be replaced.

Reserve Components

Line items included in the reserve analysis.

Taxes on Investments Parameter

The rate used to offset the investment rate parameter in the calculation of the interest contribution. This parameter represents the marginal tax rate the association expects to pay on interest earned by the reserve funds and member contributions.

Preface

Total Contribution

The sum of the membership contribution and interest contribution.

Useful Life

The length of time, in years, that a reserve component is expected to last each time it is replaced. See also “remaining life adjustment.”

◆ ◆ ◆ ◆ LIMITATIONS OF RESERVE ANALYSIS ◆ ◆ ◆ ◆

This reserve analysis is intended as a tool for the association’s Board of Directors to be used in evaluating the association’s current physical and financial condition with regard to reserve components. The results of this reserve analysis represent the independent opinion of the preparer. There is no implied warranty or guarantee of this work product.

For the purposes of this reserve analysis, it has been assumed that all components have been installed properly, no construction defects exist and all components are operational. Additionally, it has been assumed that all components will be maintained properly in the future.

The representations set forth in this reserve analysis are based on the best information and estimates of the preparer as of the date of this analysis. These estimates are subject to change. This reserve analysis includes estimates of replacement costs and life expectancies as well as assumptions regarding future events. Some estimates are projections of future events based on information currently available and are not necessarily indicative of the actual future outcome. The longer the time period between the estimate and the estimated event, the more likely the possibility of error and/or discrepancy. For example, some assumptions inevitably will not materialize and unanticipated events and circumstances may occur subsequent to the preparation of this reserve analysis. Therefore, the actual replacement costs and remaining lives may vary from this reserve analysis and the variation may be significant. Additionally, inflation and other economic events may impact this reserve analysis, particularly over an extended period of time and those events could have a significant and negative impact on the accuracy of this reserve analysis and, further, the funds available to meet the association’s obligation for repair, replacement or other maintenance of major components during their estimated useful life. Furthermore, the occurrence of vandalism, severe weather conditions, earthquakes, floods, acts of nature or other unforeseen events cannot be predicted and/or accounted for and are excluded when assessing life expectancy, repair and/or replacement costs of the components.

Zahara Professional Offices

Executive Summary

Directed Cash Flow Calculation Method

Client Information:

Account Number	5135
Version Number	001
Analysis Date	04/11/2018
Fiscal Year	1/1/2018 to 12/31/2018
Number of Property	1
Phasing	1 of 1

Global Parameters:

Inflation Rate	2.67 %
Annual Contribution Increase	2.67 %
Investment Rate	0.20 %
Taxes on Investments	0.00 %
Contingency	0.00 %

Community Profile:

This community was built in 2007. Refer to the Component Detail section of this report for the dates used to age each reserve component.

The 12/31/2017 reserve balance was \$67,778.36. This is a 2018 budget year report.

Completed Reports: 4/2017.

Adequacy of Reserves as of January 1, 2018:

Anticipated Reserve Balance	\$67,778.36
Fully Funded Reserve Balance	\$244,645.32
Percent Funded	27.70%

Recommended Funding for the 2018 Fiscal Year:	Annual	Monthly	Per Property Per Month
Member Contribution	\$21,758	\$1,813.17	\$1,813.17
Interest Contribution	\$140	\$11.64	\$11.64
Total Contribution	\$21,898	\$1,824.81	\$1,824.81

Zahara Professional Offices
Distribution of Current Reserve Funds
Sorted by Remaining Life

	Remaining Life	Fully Funded Balance	Assigned Reserves
Paint - Block Enclosure Walls	0	\$1,600.00	\$1,600.00
Paint - Block Perimeter Walls	0	\$3,050.00	\$3,050.00
Paint - Wrought Iron Fencing	0	\$3,300.00	\$3,300.00
Asphalt - Crack Seal	1	\$1,000.00	\$1,000.00
Asphalt - Seal Coat	1	\$6,616.50	\$6,616.50
Paint - Trash Gates	2	\$400.00	\$400.00
Roofs - Flat, Built Up (Recoat)	3	\$10,200.00	\$10,200.00
Fire Alarm Control Panels	4	\$6,600.00	\$6,600.00
Irrigation Controllers	4	\$733.33	\$733.33
Paint - Building Exteriors	4	\$26,400.00	\$26,400.00
Paint - Carport Support Structures	5	\$787.50	\$787.50
Asphalt - Repairs	9	\$5,293.20	\$0.00
Mailboxes (Pedestal)	9	\$4,372.50	\$3,571.03
Park Equipment - Benches	9	\$3,520.00	\$3,520.00
Roofs - Tile Underlayment	10	\$80,535.71	\$0.00
Gates - Trash Enclosures (Replace)	14	\$3,168.00	\$0.00
Lighting - Wall Mounted Fixtures	14	\$1,584.00	\$0.00
Monument Signs	14	\$13,200.00	\$0.00
Walls - Common Areas (Repair)	14	\$805.20	\$0.00
Fencing - Wrought Iron (Replace)	19	\$10,486.67	\$0.00
Lighting - Pole Mounted Fixtures	19	\$3,098.33	\$0.00
Asphalt - Remove & Repave	21	\$57,894.38	\$0.00
Concrete Components (Unfunded)	n.a.	\$0.00	\$0.00
Granite Replenishment (Unfunded)	n.a.	\$0.00	\$0.00
Irrigation System (Unfunded)	n.a.	\$0.00	\$0.00
Roofs - Metal, Carports (Unfunded)	n.a.	\$0.00	\$0.00
Tree Trimming (Unfunded)	n.a.	\$0.00	\$0.00

Zahara Professional Offices
Distribution of Current Reserve Funds
 Sorted by Remaining Life

	Remaining Life	Fully Funded Balance	Assigned Reserves
Contingency	n.a.	\$0.00	\$0.00
Total	0-21	\$244,645.32	\$67,778.36
Percent Funded			27.70%

Zahara Professional Offices

Calculation of Percent Funded

Sorted by Category

	Remaining Life	Useful Life	Current Cost	Fully Funded Balance
<u>010 Streets</u>				
Asphalt - Crack Seal	1	2	\$2,000.00	\$1,000.00
Asphalt - Remove & Repave	21	32	\$168,420.00	\$57,894.38
Asphalt - Repairs	9	20	\$9,624.00	\$5,293.20
Asphalt - Seal Coat	1	4	\$8,822.00	\$6,616.50
Sub Total	1-21	2-32	\$188,866.00	\$70,804.08
<u>020 Roofs</u>				
Roofs - Flat, Built Up (Recoat)	3	6	\$21,000.00	\$10,200.00
Roofs - Metal, Carports (Unfunded)	n.a.	n.a.	\$0.00	\$0.00
Roofs - Tile Underlayment	10	21	\$153,750.00	\$80,535.71
Sub Total	3-10	6-21	\$174,750.00	\$90,735.71
<u>030 Painting</u>				
Paint - Block Enclosure Walls	0	6	\$1,600.00	\$1,600.00
Paint - Block Perimeter Walls	0	6	\$3,050.00	\$3,050.00
Paint - Building Exteriors	4	15	\$36,000.00	\$26,400.00
Paint - Carport Support Structures	5	8	\$2,100.00	\$787.50
Paint - Trash Gates	2	4	\$800.00	\$400.00
Paint - Wrought Iron Fencing	0	4	\$3,300.00	\$3,300.00
Sub Total	0-5	4-15	\$46,850.00	\$35,537.50
<u>040 Fencing/Walls</u>				
Fencing - Wrought Iron (Replace)	19	30	\$28,600.00	\$10,486.67
Gates - Trash Enclosures (Replace)	14	25	\$7,200.00	\$3,168.00
Walls - Common Areas (Repair)	14	25	\$1,830.00	\$805.20
Sub Total	14-19	25-30	\$37,630.00	\$14,459.87
<u>050 Lighting</u>				
Lighting - Pole Mounted Fixtures	19	30	\$8,450.00	\$3,098.33
Lighting - Wall Mounted Fixtures	14	25	\$3,600.00	\$1,584.00
Sub Total	14-19	25-30	\$12,050.00	\$4,682.33
<u>065 Park Equipment</u>				
Park Equipment - Benches	9	20	\$6,400.00	\$3,520.00
Sub Total	9	20	\$6,400.00	\$3,520.00
<u>100 Grounds</u>				
Concrete Components (Unfunded)	n.a.	n.a.	\$0.00	\$0.00
Granite Replenishment (Unfunded)	n.a.	n.a.	\$0.00	\$0.00

Zahara Professional Offices

Calculation of Percent Funded

Sorted by Category

	Remaining Life	Useful Life	Current Cost	Fully Funded Balance
Irrigation Controllers	4	15	\$1,000.00	\$733.33
Irrigation System (Unfunded)	n.a.	n.a.	\$0.00	\$0.00
Mailboxes (Pedestal)	9	20	\$7,950.00	\$4,372.50
Monument Signs	14	25	\$30,000.00	\$13,200.00
Tree Trimming (Unfunded)	n.a.	n.a.	\$0.00	\$0.00
Sub Total	4-14	15-25	\$38,950.00	\$18,305.83
<u>110 Mechanical</u>				
Fire Alarm Control Panels	4	15	\$9,000.00	\$6,600.00
Sub Total	4	15	\$9,000.00	\$6,600.00
Contingency	n.a.	n.a.	n.a.	\$0.00
Total	0-21	2-32	\$514,496.00	\$244,645.32
Anticipated Reserve Balance				\$67,778.36
Percent Funded				27.70%

Zahara Professional Offices

Projections

Directed Cash Flow Calculation Method

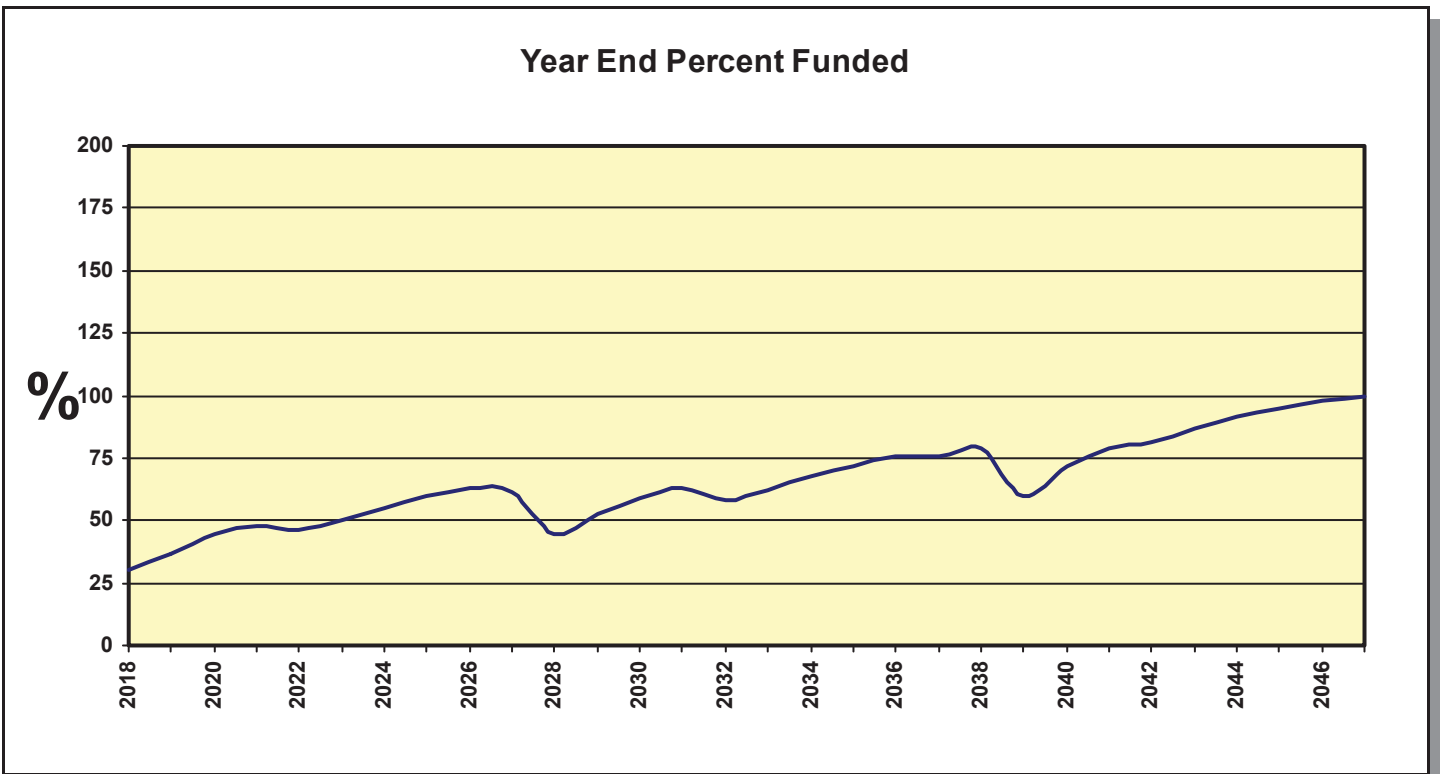
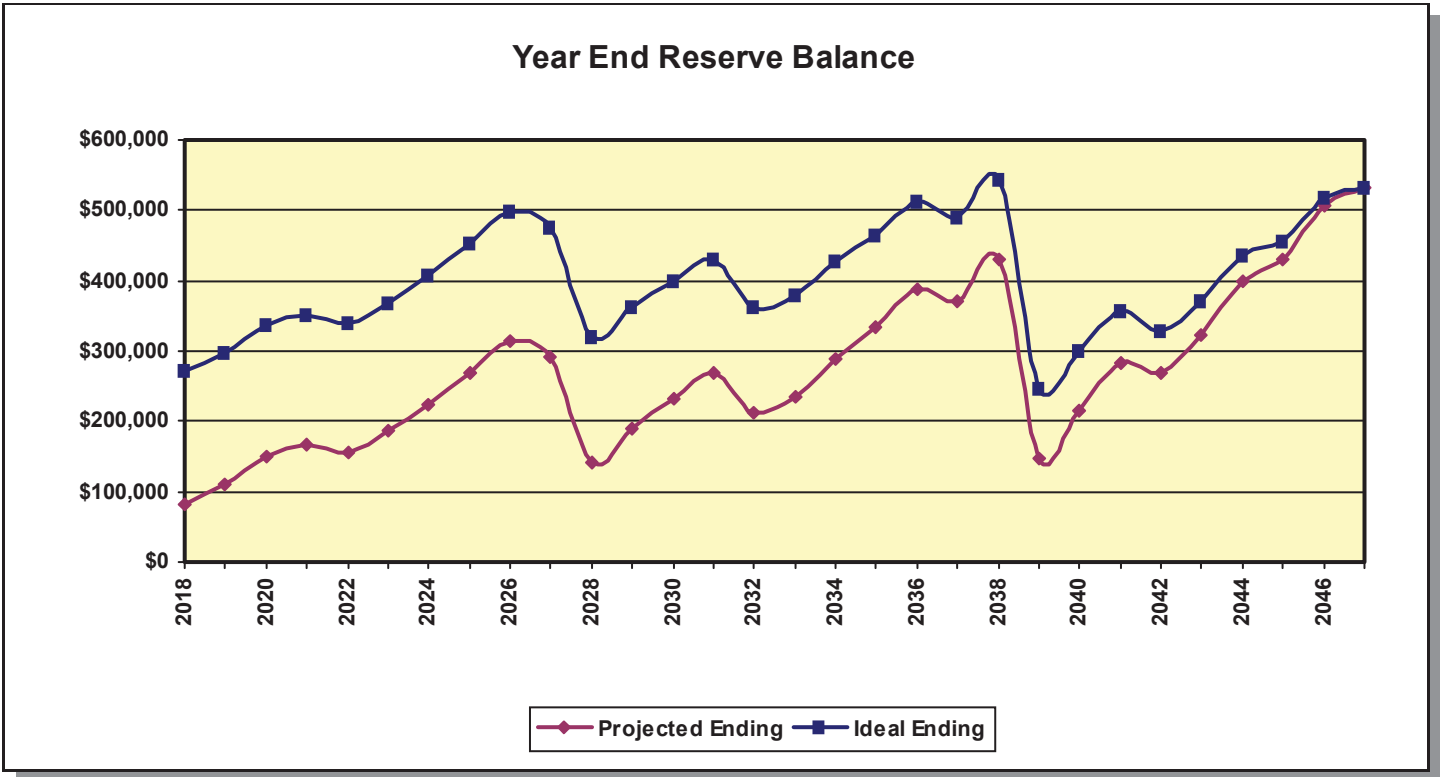
Fiscal Year	Beginning Balance	Member Contribution	Interest Contribution	Expenditures	Ending Balance	Fully Funded Ending Balance	Percent Funded
2018	\$67,778	\$21,758	\$140	\$7,950	\$81,726	\$272,438	30%
2019	\$81,726	\$39,631	\$178	\$11,111	\$110,423	\$298,514	37%
2020	\$110,423	\$40,689	\$257	\$843	\$150,526	\$336,634	45%
2021	\$150,526	\$41,775	\$290	\$24,892	\$167,699	\$351,798	48%
2022	\$167,699	\$42,891	\$265	\$54,780	\$156,075	\$338,897	46%
2023	\$156,075	\$44,036	\$323	\$14,742	\$185,692	\$367,665	51%
2024	\$185,692	\$45,211	\$400	\$6,383	\$224,920	\$406,714	55%
2025	\$224,920	\$46,419	\$488	\$2,405	\$269,422	\$451,845	60%
2026	\$269,422	\$47,658	\$575	\$4,074	\$313,580	\$497,448	63%
2027	\$313,580	\$48,930	\$531	\$70,729	\$292,313	\$476,216	61%
2028	\$292,313	\$50,237	\$229	\$201,143	\$141,636	\$318,604	44%
2029	\$141,636	\$51,578	\$325	\$2,672	\$190,867	\$361,518	53%
2030	\$190,867	\$52,955	\$409	\$10,907	\$233,325	\$398,117	59%
2031	\$233,325	\$54,369	\$481	\$18,201	\$269,974	\$429,222	63%
2032	\$269,974	\$55,821	\$362	\$114,867	\$211,289	\$363,119	58%
2033	\$211,289	\$57,311	\$407	\$34,149	\$234,859	\$379,202	62%
2034	\$234,859	\$58,842	\$514	\$5,030	\$289,184	\$426,717	68%
2035	\$289,184	\$60,413	\$600	\$16,937	\$333,259	\$464,412	72%
2036	\$333,259	\$62,026	\$706	\$8,758	\$387,234	\$512,679	76%
2037	\$387,234	\$63,682	\$672	\$80,922	\$370,665	\$489,341	76%
2038	\$370,665	\$65,382	\$791	\$5,590	\$431,249	\$543,953	79%
2039	\$431,249	\$67,128	\$220	\$351,885	\$146,712	\$245,744	60%
2040	\$146,712	\$68,920	\$354	\$1,428	\$214,557	\$300,683	71%
2041	\$214,557	\$70,760	\$487	\$3,666	\$282,138	\$356,122	79%
2042	\$282,138	\$72,650	\$459	\$86,163	\$269,084	\$329,709	82%
2043	\$269,084	\$74,589	\$565	\$20,912	\$323,326	\$370,986	87%
2044	\$323,326	\$76,581	\$714	\$1,587	\$399,034	\$434,646	92%
2045	\$399,034	\$78,626	\$777	\$46,849	\$431,587	\$455,015	95%
2046	\$431,587	\$80,725	\$924	\$6,901	\$506,335	\$518,460	98%
2047	\$506,335	\$82,880	\$972	\$58,557	\$531,630	\$532,123	100%

The 2018 member contribution is equal to the Association's approved budget amount for 2018. Our recommendations begin in 2019.

Zahara Professional Offices

Projection Charts

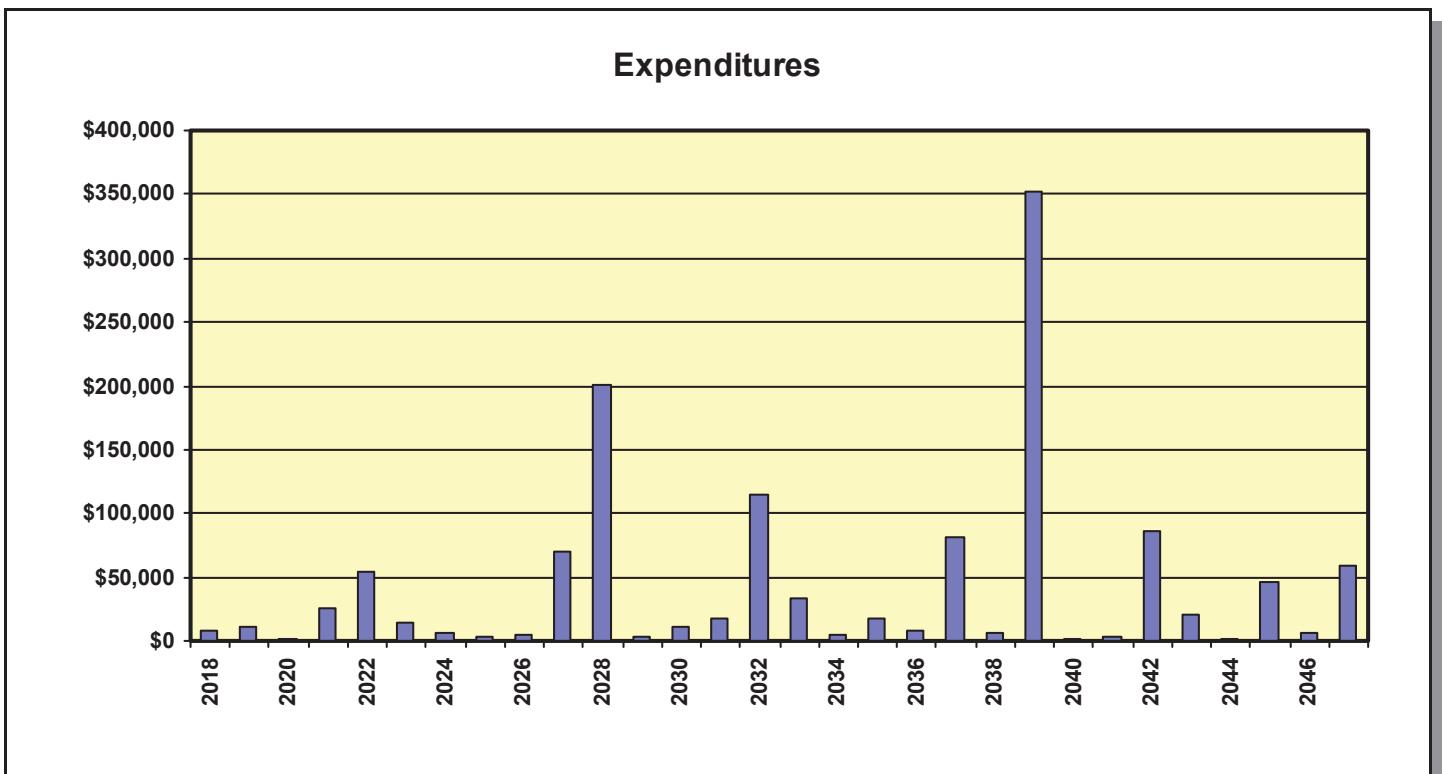
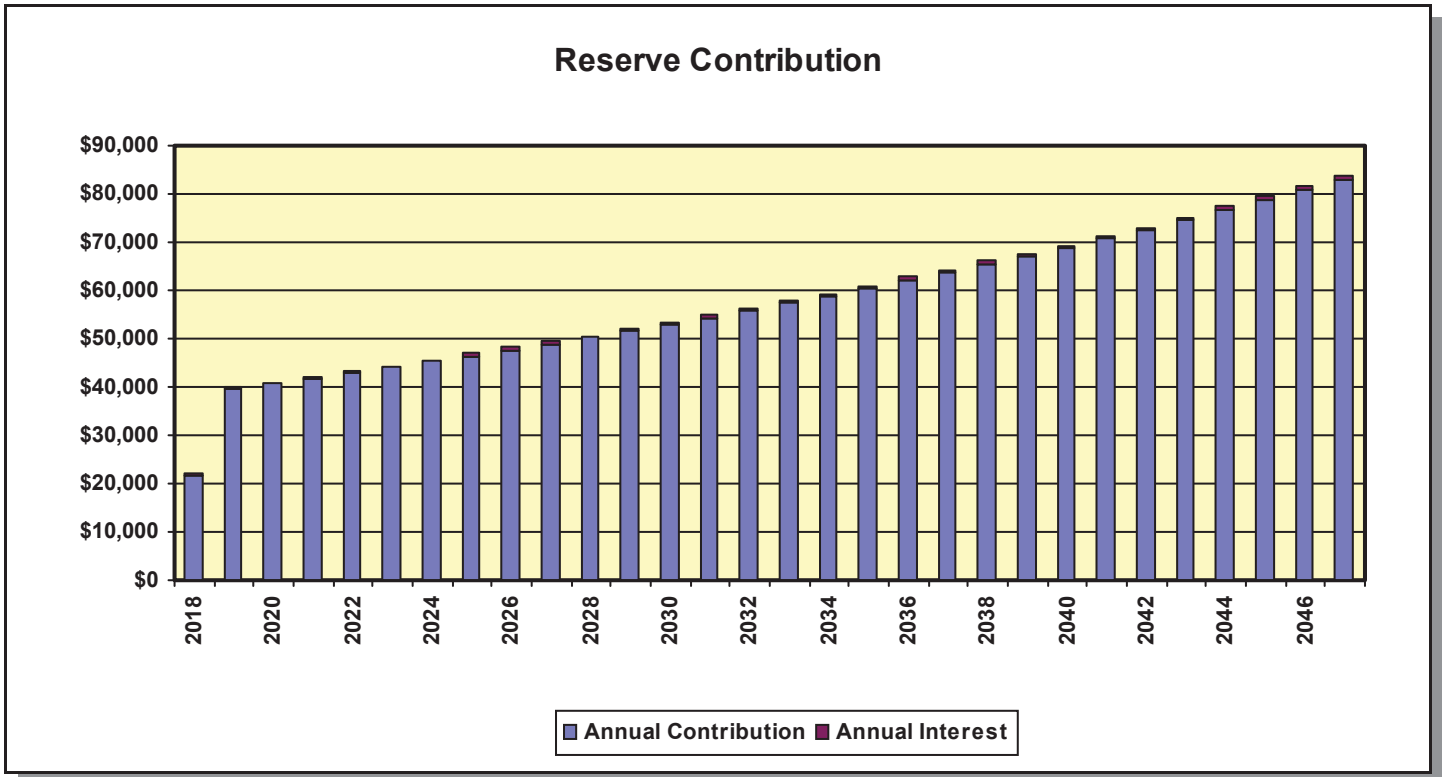
Directed Cash Flow Calculation Method



Zahara Professional Offices

Projection Charts

Directed Cash Flow Calculation Method



Zahara Professional Offices

Annual Expenditure Detail

Sorted by Description

2018 Fiscal Year

Paint - Block Enclosure Walls	\$1,600.00
Paint - Block Perimeter Walls	\$3,050.00
Paint - Wrought Iron Fencing	\$3,300.00

Sub Total \$7,950.00

2019 Fiscal Year

Asphalt - Crack Seal	\$2,053.40
Asphalt - Seal Coat	\$9,057.55

Sub Total \$11,110.95

2020 Fiscal Year

Paint - Trash Gates	\$843.29
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Sub Total \$843.29

2021 Fiscal Year

Asphalt - Crack Seal	\$2,164.52
Roofs - Flat, Built Up (Recoat)	\$22,727.41

Sub Total \$24,891.93

2022 Fiscal Year

Fire Alarm Control Panels	\$10,000.39
Irrigation Controllers	\$1,111.15
Paint - Building Exteriors	\$40,001.54
Paint - Wrought Iron Fencing	\$3,666.81

Sub Total \$54,779.89

2023 Fiscal Year

Asphalt - Crack Seal	\$2,281.64
Asphalt - Seal Coat	\$10,064.33
Paint - Carport Support Structures	\$2,395.73

Sub Total \$14,741.70

2024 Fiscal Year

Paint - Block Enclosure Walls	\$1,874.05
Paint - Block Perimeter Walls	\$3,572.41
Paint - Trash Gates	\$937.03

Sub Total \$6,383.49

2025 Fiscal Year

Asphalt - Crack Seal	\$2,405.11
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Zahara Professional Offices

Annual Expenditure Detail

Sorted by Description

Sub Total	\$2,405.11
2026 Fiscal Year	
Paint - Wrought Iron Fencing	\$4,074.39
Sub Total	\$4,074.39
2027 Fiscal Year	
Asphalt - Crack Seal	\$2,535.26
Asphalt - Repairs	\$12,199.66
Asphalt - Seal Coat	\$11,183.02
Mailboxes (Pedestal)	\$10,077.65
Park Equipment - Benches	\$8,112.82
Roofs - Flat, Built Up (Recoat)	\$26,620.20
Sub Total	\$70,728.61
2028 Fiscal Year	
Paint - Trash Gates	\$1,041.18
Roofs - Tile Underlayment	\$200,101.68
Sub Total	\$201,142.86
2029 Fiscal Year	
Asphalt - Crack Seal	\$2,672.45
Sub Total	\$2,672.45
2030 Fiscal Year	
Paint - Block Enclosure Walls	\$2,195.04
Paint - Block Perimeter Walls	\$4,184.30
Paint - Wrought Iron Fencing	\$4,527.27
Sub Total	\$10,906.61
2031 Fiscal Year	
Asphalt - Crack Seal	\$2,817.06
Asphalt - Seal Coat	\$12,426.06
Paint - Carport Support Structures	\$2,957.91
Sub Total	\$18,201.03
2032 Fiscal Year	
Gates - Trash Enclosures (Replace)	\$10,412.20
Lighting - Wall Mounted Fixtures	\$5,206.10
Monument Signs	\$43,384.15
Paint - Building Exteriors	\$52,060.98

Zahara Professional Offices

Annual Expenditure Detail

Sorted by Description

Paint - Trash Gates	\$1,156.91
Walls - Common Areas (Repair)	\$2,646.43
Sub Total	\$114,866.78
2033 Fiscal Year	
Asphalt - Crack Seal	\$2,969.50
Roofs - Flat, Built Up (Recoat)	\$31,179.76
Sub Total	\$34,149.26
2034 Fiscal Year	
Paint - Wrought Iron Fencing	\$5,030.50
Sub Total	\$5,030.50
2035 Fiscal Year	
Asphalt - Crack Seal	\$3,130.19
Asphalt - Seal Coat	\$13,807.26
Sub Total	\$16,937.45
2036 Fiscal Year	
Paint - Block Enclosure Walls	\$2,571.01
Paint - Block Perimeter Walls	\$4,900.99
Paint - Trash Gates	\$1,285.51
Sub Total	\$8,757.51
2037 Fiscal Year	
Asphalt - Crack Seal	\$3,299.57
Fencing - Wrought Iron (Replace)	\$47,183.89
Fire Alarm Control Panels	\$14,848.08
Irrigation Controllers	\$1,649.79
Lighting - Pole Mounted Fixtures	\$13,940.69
Sub Total	\$80,922.02
2038 Fiscal Year	
Paint - Wrought Iron Fencing	\$5,589.66
Sub Total	\$5,589.66
2039 Fiscal Year	
Asphalt - Crack Seal	\$3,478.12
Asphalt - Remove & Repave	\$292,892.64
Asphalt - Seal Coat	\$15,342.00
Paint - Carport Support Structures	\$3,652.03

Zahara Professional Offices

Annual Expenditure Detail

Sorted by Description

Roofs - Flat, Built Up (Recoat)	\$36,520.28
Sub Total	\$351,885.07
2040 Fiscal Year	
Paint - Trash Gates	\$1,428.40
Sub Total	\$1,428.40
2041 Fiscal Year	
Asphalt - Crack Seal	\$3,666.33
Sub Total	\$3,666.33
2042 Fiscal Year	
Paint - Block Enclosure Walls	\$3,011.38
Paint - Block Perimeter Walls	\$5,740.44
Paint - Building Exteriors	\$67,756.04
Paint - Wrought Iron Fencing	\$6,210.97
Walls - Common Areas (Repair)	\$3,444.27
Sub Total	\$86,163.09
2043 Fiscal Year	
Asphalt - Crack Seal	\$3,864.73
Asphalt - Seal Coat	\$17,047.32
Sub Total	\$20,912.05
2044 Fiscal Year	
Paint - Trash Gates	\$1,587.17
Sub Total	\$1,587.17
2045 Fiscal Year	
Asphalt - Crack Seal	\$4,073.86
Roofs - Flat, Built Up (Recoat)	\$42,775.54
Sub Total	\$46,849.40
2046 Fiscal Year	
Paint - Wrought Iron Fencing	\$6,901.34
Sub Total	\$6,901.34
2047 Fiscal Year	
Asphalt - Crack Seal	\$4,294.31
Asphalt - Seal Coat	\$18,942.20
Mailboxes (Pedestal)	\$17,069.88
Paint - Carport Support Structures	\$4,509.02

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Annual Expenditure Detail
Sorted by Description

Park Equipment - Benches	\$13,741.79
Sub Total	<hr/> \$58,557.20

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Asphalt - Crack Seal

Category	010 Streets	Quantity	1 total
		Unit Cost	\$2,000.00
		% of Replacement	100.00%
		Current Cost	\$2,000.00
Placed In Service	01/17	Future Cost	\$2,053.40
Useful Life	2		
		Assigned Reserves at FYB	\$1,000.00
Remaining Life	1	Monthly Member Contribution	\$37.95
Replacement Year	2019	Monthly Interest Contribution	\$0.21
		Total Monthly Contribution	\$38.16

Comments:



This is an estimate for crack sealing cracks that are 1/4" or larger on a two (2) year cycle.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Asphalt - Remove & Repave

Category	010 Streets	Quantity	80,200 sq. ft.
		Unit Cost	\$2.100
		% of Replacement	100.00%
		Current Cost	\$168,420.00
Placed In Service	01/07	Future Cost	\$292,892.64
Useful Life	32		
		Assigned Reserves at FYB	\$0.00
Remaining Life	21	Monthly Member Contribution	\$375.09
Replacement Year	2039	Monthly Interest Contribution	\$0.67
		Total Monthly Contribution	\$375.76

Comments:



This component includes a provision to pulverize the existing asphalt, removing excess materials, grade and compact pulverized material, and repave with 2.5" of new asphalt.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Asphalt - Repairs		One Time Replacement	
Category	010 Streets	Quantity	80,200 sq. ft.
		Unit Cost	\$3.000
		% of Replacement	4.00%
		Current Cost	\$9,624.00
Placed In Service	01/07	Future Cost	\$12,199.66
Useful Life	20		
		Assigned Reserves at FYB	\$0.00
Remaining Life	9	Monthly Member Contribution	\$43.60
Replacement Year	2027	Monthly Interest Contribution	\$0.08
		Total Monthly Contribution	\$43.68

Comments:



It is estimated that a percentage of the asphalt areas will require repair or replacement. The actual condition of the asphalt should be monitored over time and these estimates adjusted accordingly.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Asphalt - Seal Coat

Category	010 Streets	Quantity	80,200 sq. ft.
		Unit Cost	\$0.110
		% of Replacement	100.00%
		Current Cost	\$8,822.00
Placed In Service	01/15	Future Cost	\$9,057.55
Useful Life	4		
		Assigned Reserves at FYB	\$6,616.50
Remaining Life	1	Monthly Member Contribution	\$87.64
Replacement Year	2019	Monthly Interest Contribution	\$1.09
		Total Monthly Contribution	\$88.73

Comments:



This component budgets for a continuous four (4) year seal coating cycle with the next expense scheduled for 2019.

The unit cost includes any restriping that may be necessary.

It should be noted that the repair/seal coat and rehabilitation assets are budgeted to occur in the same budget year. It is recommended that the asphalt is seal coated within 6 months of resurfacing or replacement. Therefore, this component appears in the same year as the removal and repaving or overlay project. If the Association chooses not to seal coat within 6 months of resurfacing or replacement, the accumulated funds can be used for any additional expenses associated with the major project or remain in the reserve account to be reallocated to other projects in the future.

Instead of using a typical seal coat maintenance program, the Association has the option to go with a High Density Mineral Bond (HA5) surface treatment. This product, sold in AZ by Holbrook Asphalt, provides a durable surface that reduces the frequency of "coating", preserves the underlying asphalt, and can significantly extend the timeframe before the major asphalt project may be needed. If the Association would like us to create an alternative reserve study that assumes an HA5 program, we can do so at the Board's request for an additional fee.

Note that we are not endorsing Holbrook Asphalt, but presenting the HA5 program as an alternative option to a typical seal coat maintenance program. We recommend that the Association contact Holbrook Asphalt (602.377.5406) to have the community asphalt evaluated to determine if the HA5 program is a viable option.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Roofs - Flat, Built Up (Recoat)

Category	020 Roofs	Quantity	1 total
		Unit Cost	\$21,000.00
		% of Replacement	100.00%
		Current Cost	\$21,000.00
Placed In Service	03/15	Future Cost	\$22,727.41
Useful Life	6		
		Assigned Reserves at FYB	\$10,200.00
Remaining Life	3	Monthly Member Contribution	\$145.78
Replacement Year	2021	Monthly Interest Contribution	\$1.69
		Total Monthly Contribution	\$147.47

Comments:



These are flat, built up roofs with an elastomeric coating.

The last recoat was completed in 3/2015 by 5 Guys Construction and came with a three (3) year warranty. Jake Stowell at 5 Guys indicated that these roofs should be coated on about a six (6) year cycle at an estimated current cost of \$21,000.

Mr. Stowell has indicated that as long as these roofs continue to be coated as recommended and are not damaged, they should not require replacement.

We recommend that the client includes a line item in the annual operating budget for inspections, debris removal & repairs on an as needed basis.

Measurement: 25,200 sq. ft.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Roofs - Metal, Carports (Unfunded)

Category	020 Roofs	Quantity	1 comment
		Unit Cost	\$0.00
		% of Replacement	0.00%
		Current Cost	\$0.00
Placed In Service	01/07	Future Cost	\$0.00
Useful Life	n.a.		
		Assigned Reserves at FYB	\$0.00
Remaining Life	n.a.	Monthly Member Contribution	\$0.00
Replacement Year	n.a.	Monthly Interest Contribution	\$0.00
		Total Monthly Contribution	\$0.00

Comments:



We are not budgeting to replace the corrugated metal carport roofs because they have an extremely long useful life. However, the condition of the roofs should be monitored over time, and if future replacements are anticipated we will include them in a future update of this report. Should the client desire to have budgeting for replacement of these roofs included in this report, we will revise the report upon the client's request.

Any minor repairs should be handled on an as needed basis, and the expense paid for out of the annual operating budget, the operating contingency, or the reserve contingency.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Roofs - Tile Underlayment

Category	020 Roofs	Quantity	41,000 sq. ft.
		Unit Cost	\$3.750
		% of Replacement	100.00%
		Current Cost	\$153,750.00
		Future Cost	\$200,101.68
Placed In Service	01/07		
Useful Life	30		
Adjustment	-9	Assigned Reserves at FYB	\$0.00
Remaining Life	10	Monthly Member Contribution	\$634.26
Replacement Year	2028	Monthly Interest Contribution	\$1.13
		Total Monthly Contribution	\$635.39

Comments:



The following comments apply to the concrete tile roofs atop the nine (9) condominium buildings. Jake Stowell of 5 Guys Construction has indicated that based on the current condition of these roofs, the Association should plan to replace the underlayment in about 10 years.

Mr. Stowell also recommended that the Association budget \$2,000 annually for tile roof repairs. There is currently \$3,000 budgeted in 2018 for roof repairs in the operating budget. Therefore, we have not included any additional budgeting for roof repairs in this analysis.

Tile roof systems are designed to last for the life of the project. However, the integrity of the tile roof is dependent on the condition of the roof underlayment. The tile can last indefinitely but will not keep the building watertight unless the underlayment is intact.

The condition of a tile roof can be deceiving. The tile may appear to be in good condition, but must be removed in order to determine the condition of the underlayment. Should it be discovered that the underlayment has deteriorated, the only solution is to remove the existing tile, replace the underlayment and then reinstall the tile. If too many tiles are damaged during the removal process, it is possible that the tiles may require replacement as well at a higher cost.

Flashing defects, attachment problems and broken/displaced/missing tiles are common factors affecting the condition of the underlayment by allowing exposure to sun and rain. Therefore, in order to protect your investment and to extend the

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

life of the underlayment, it is necessary to have a qualified roofer inspect the tile roofs on a regular basis. We recommend that the Association include a line item in the operating budget for regular tile roof inspections and repairs.

Given the many factors listed above, we have included a provision for tile roof underlayment replacement. After several discussions with local roofing contractors and inspectors, we have been advised that tile roof underlayment has an expected life range of 20 - 40 years. In order to account for this significant future liability, we are budgeting to replace the underlayment. Should the client wish to budget for the tile roofs in a different manner we will do so at their request.

Paint - Block Enclosure Walls

Category	030 Painting	Quantity	1 total
		Unit Cost	\$1,600.000
		% of Replacement	100.00%
		Current Cost	\$1,600.00
		Future Cost	\$1,874.05
Placed In Service	01/07	Assigned Reserves at FYB	\$1,600.00
Useful Life	6	Monthly Member Contribution	\$10.49
Remaining Life	0	Monthly Interest Contribution	\$0.02
Replacement Year	2018	Total Monthly Contribution	\$10.51

Comments:



This is an estimate for painting the block trash enclosure walls and the other equipment enclosure walls on a six (6) year cycle, next in 2018.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Paint - Block Perimeter Walls

Category	030 Painting	Quantity	6,100 sq. ft.
		Unit Cost	\$0.500
		% of Replacement	100.00%
		Current Cost	\$3,050.00
Placed In Service	01/07	Future Cost	\$3,572.41
Useful Life	6		
		Assigned Reserves at FYB	\$3,050.00
Remaining Life	0	Monthly Member Contribution	\$20.00
Replacement Year	2018	Monthly Interest Contribution	\$0.03
		Total Monthly Contribution	\$20.04

Comments:



This is an estimate for painting the block perimeter walls on a six (6) year cycle, next in 2018.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Paint - Building Exteriors

Category	030 Painting	Quantity	1 total
		Unit Cost	\$36,000.00
		% of Replacement	100.00%
		Current Cost	\$36,000.00
		Future Cost	\$40,001.54
Placed In Service	01/07		
Useful Life	10		
Adjustment	+5	Assigned Reserves at FYB	\$26,400.00
Remaining Life	4	Monthly Member Contribution	\$115.76
Replacement Year	2022	Monthly Interest Contribution	\$3.92
		Total Monthly Contribution	\$119.68

Comments:



This is an estimate for painting the exterior of the nine (9) condominium buildings.

The EIFS, integrally colored, stucco exterior surface system was designed to never require painting. However, we recommend establishing a painting budget/cycle because wear and tear, sun exposure, and other natural elements will affect the appearance of this system over time; and, if for no other reason, the owners will most likely desire a cleaner looking building from time to time. Thus, this component budgets the first paint cycle after 15 years, and future painting on a continuous 10 year cycle. We recommend monitoring the condition & appearance of the stucco surfaces over time, and adjusting the useful life estimate accordingly.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Paint - Carport Support Structures

Category	030 Painting	Quantity	1 total
		Unit Cost	\$2,100.00
		% of Replacement	100.00%
		Current Cost	\$2,100.00
Placed In Service	01/15	Future Cost	\$2,395.73
Useful Life	8		
		Assigned Reserves at FYB	\$787.50
Remaining Life	5	Monthly Member Contribution	\$10.91
Replacement Year	2023	Monthly Interest Contribution	\$0.13
		Total Monthly Contribution	\$11.04

Comments:



This component estimates the cost to paint the carport support structure beams and poles on an eight (8) year cycle (42 spaces).

The actual date this component was placed into service is not available. For budgeting purposes, this date has been estimated based on its condition at our most recent site visit.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Paint - Trash Gates

Category	030 Painting	Quantity	1 total
		Unit Cost	\$800.00
		% of Replacement	100.00%
		Current Cost	\$800.00
Placed In Service	01/16	Future Cost	\$843.29
Useful Life	4		
		Assigned Reserves at FYB	\$400.00
Remaining Life	2	Monthly Member Contribution	\$7.86
Replacement Year	2020	Monthly Interest Contribution	\$0.07
		Total Monthly Contribution	\$7.93

Comments:



This component estimates the cost to paint the corrugated metal, trash enclosure gates on a four (4) year cycle.

The actual date this component was placed into service is not available. For budgeting purposes, this date has been estimated based on its condition at our most recent site visit.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Paint - Wrought Iron Fencing

Category	030 Painting	Quantity	3,300 sq. ft.
		Unit Cost	\$1.000
		% of Replacement	100.00%
		Current Cost	\$3,300.00
Placed In Service	01/07	Future Cost	\$3,666.81
Useful Life	4		
		Assigned Reserves at FYB	\$3,300.00
Remaining Life	0	Monthly Member Contribution	\$31.70
Replacement Year	2018	Monthly Interest Contribution	\$0.06
		Total Monthly Contribution	\$31.76

Comments:



This is an estimate for painting the wrought iron fencing that sits on block walls along the east, west and north perimeters on a four (4) year cycle, with the next expense scheduled for 2018.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Fencing - Wrought Iron (Replace)

Category	040 Fencing/Walls	Quantity	1,100 lin. ft.
		Unit Cost	\$26.000
		% of Replacement	100.00%
		Current Cost	\$28,600.00
		Future Cost	\$47,183.89
Placed In Service	01/07		
Useful Life	30		
		Assigned Reserves at FYB	\$0.00
Remaining Life	19	Monthly Member Contribution	\$68.84
Replacement Year	2037	Monthly Interest Contribution	\$0.13
		Total Monthly Contribution	\$68.97

Comments:



This component estimates the cost to replace the perimeter wrought iron fencing that sits atop the block walls along the east, west and north perimeters of the property. If this fence is not painted on a regular basis, it will most likely require replacement sooner than budgeted. We have assumed that it will be painted as recommended.

This is 3' fencing.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Gates - Trash Enclosures (Replace)

Category	040 Fencing/Walls	Quantity	8 gates
		Unit Cost	\$900.000
		% of Replacement	100.00%
		Current Cost	\$7,200.00
Placed In Service	01/07	Future Cost	\$10,412.20
Useful Life	25		
		Assigned Reserves at FYB	\$0.00
Remaining Life	14	Monthly Member Contribution	\$22.22
Replacement Year	2032	Monthly Interest Contribution	\$0.04
		Total Monthly Contribution	\$22.26

Comments:



This component budgets to replace the corrugated metal, trash enclosure gates.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Walls - Common Areas (Repair)

Category	040 Fencing/Walls	Quantity	6,100 sq. ft.
		Unit Cost	\$12.000
		% of Replacement	2.50%
		Current Cost	\$1,830.00
		Future Cost	\$2,646.43
Placed In Service	01/07		
Useful Life	10		
Adjustment	+15	Assigned Reserves at FYB	\$0.00
Remaining Life	14	Monthly Member Contribution	\$5.65
Replacement Year	2032	Monthly Interest Contribution	\$0.01
		Total Monthly Contribution	\$5.66

Comments:



This component will accumulate funds for 25 years, and then on a continuous 10 year cycle, for the major repair/replacement of a percentage of the common area walls. The accumulate funds should be used as needed, and the percentage budgeted for repair/replacement should be adjusted over time as conditions dictate.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Lighting - Pole Mounted Fixtures

Category	050 Lighting	Quantity	13 fixtures
		Unit Cost	\$650.000
		% of Replacement	100.00%
		Current Cost	\$8,450.00
Placed In Service	01/07	Future Cost	\$13,940.69
Useful Life	30		
		Assigned Reserves at FYB	\$0.00
Remaining Life	19	Monthly Member Contribution	\$20.34
Replacement Year	2037	Monthly Interest Contribution	\$0.03
		Total Monthly Contribution	\$20.37

Comments:



These are pole mounted, box style, parking area light fixtures.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Lighting - Wall Mounted Fixtures

Category	050 Lighting	Quantity	36 fixtures
		Unit Cost	\$100.000
		% of Replacement	100.00%
		Current Cost	\$3,600.00
Placed In Service	01/07	Future Cost	\$5,206.10
Useful Life	25		
		Assigned Reserves at FYB	\$0.00
Remaining Life	14	Monthly Member Contribution	\$11.11
Replacement Year	2032	Monthly Interest Contribution	\$0.02
		Total Monthly Contribution	\$11.13

Comments:



This component estimates the cost to replace the metal, triangular shaped, wall mounted light fixtures.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Park Equipment - Benches

Category	065 Park Equipment	Quantity	8 benches
		Unit Cost	\$800.00
		% of Replacement	100.00%
		Current Cost	\$6,400.00
Placed In Service	01/07	Future Cost	\$8,112.82
Useful Life	20		
		Assigned Reserves at FYB	\$3,520.00
Remaining Life	9	Monthly Member Contribution	\$16.19
Replacement Year	2027	Monthly Interest Contribution	\$0.52
		Total Monthly Contribution	\$16.71

Comments:



These are 6', metal benches located in the sitting area at the north end of the property.

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Concrete Components (Unfunded)

Category	100 Grounds	Quantity	1 comment
		Unit Cost	\$0.00
		% of Replacement	0.00%
		Current Cost	\$0.00
Placed In Service	01/07	Future Cost	\$0.00
Useful Life	n.a.		
		Assigned Reserves at FYB	\$0.00
Remaining Life	n.a.	Monthly Member Contribution	\$0.00
Replacement Year	n.a.	Monthly Interest Contribution	\$0.00
		Total Monthly Contribution	\$0.00

Comments:



We are not budgeting for repair or replacement of concrete components in this analysis. It is anticipated that any repairs/replacements required will be addressed immediately due to safety concerns. There should not be a need for complete replacement at a single point in time, and good maintenance practice won't allow the need for repairs to accumulate to a point of major expense. We recommend that a line item be set up in the annual operating budget to account for potential concrete repairs/replacements on an as needed basis. However, should the client wish to include budgeting for concrete components as a reserve expense, we will do so at their request (cost and useful life to be provided by client).

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Granite Replenishment (Unfunded)

Category	100 Grounds	Quantity	1 comment
		Unit Cost	\$0.00
		% of Replacement	0.00%
		Current Cost	\$0.00
Placed In Service	01/07	Future Cost	\$0.00
Useful Life	n.a.		
		Assigned Reserves at FYB	\$0.00
Remaining Life	n.a.	Monthly Member Contribution	\$0.00
Replacement Year	n.a.	Monthly Interest Contribution	\$0.00
		Total Monthly Contribution	\$0.00

Comments:



We are not budgeting to replenish the common area granite landscape rock located throughout the community because the cost to do so is most often considered an operating expense. We recommend that a line item be set up in the annual operating budget to account for future replenishments, that the condition of the granite be monitored over time, and adjusted as an experience dictates.

Should the Association wish to have granite replenishment included in the reserve study, we will budget for it the Board's request. However, in order to do so, we will need the following information:

- \$ amount to be budgeted or total square footage
- Useful life to be used
- Year in which the next expenditure should occur

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Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Irrigation Controllers

Category	100 Grounds	Quantity	1 total
		Unit Cost	\$1,000.00
		% of Replacement	100.00%
		Current Cost	\$1,000.00
		Future Cost	\$1,111.15
Placed In Service	01/07	Assigned Reserves at FYB	\$733.33
Useful Life	15	Monthly Member Contribution	\$3.22
Remaining Life	4	Monthly Interest Contribution	\$0.11
Replacement Year	2022	Total Monthly Contribution	\$3.33

Comments:



This component will accumulate funds for the replacement of irrigation controllers. Accumulated funds should be used as needed.

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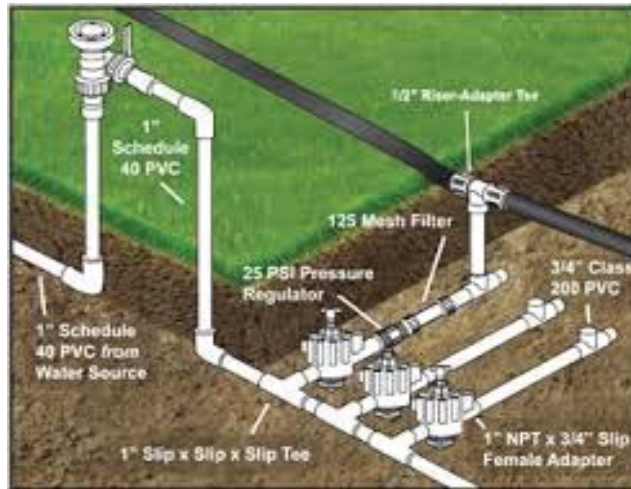
Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Irrigation System (Unfunded)

Category	100 Grounds	Quantity	1 comment
		Unit Cost	\$0.00
		% of Replacement	0.00%
		Current Cost	\$0.00
		Future Cost	\$0.00
Placed In Service	01/07		
Useful Life	n.a.		
		Assigned Reserves at FYB	\$0.00
Remaining Life	n.a.	Monthly Member Contribution	\$0.00
Replacement Year	n.a.	Monthly Interest Contribution	\$0.00
		Total Monthly Contribution	\$0.00

Comments:



Irrigation systems are one of the most difficult items to budget for without specific information provided by an expert who is specifically familiar with the system inventory and system condition.

We have been advised by irrigation system experts that most system components (piping, sprinkler heads, valves, etc) have a useful life of 20+ years. However, budgeting for the replacement of an irrigation system requires evaluation of the present condition (to identify remaining useful life) and replacement cost - both of which call for expert evaluation, but fall outside the scope of a reserve study.

Therefore, we recommend that the Association board and/or management company have the system evaluated to determine the appropriate scope of work, projected replacement cost and remaining life, all of which are necessary, so that budgeting can be included in a revision or future update of this analysis.

Zahara Professional Offices

Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Mailboxes (Pedestal)

Category	100 Grounds	Quantity	1 total
		Unit Cost	\$7,950.00
		% of Replacement	100.00%
		Current Cost	\$7,950.00
Placed In Service	01/07	Future Cost	\$10,077.65
Useful Life	20		
		Assigned Reserves at FYB	\$3,571.03
Remaining Life	9	Monthly Member Contribution	\$23.02
Replacement Year	2027	Monthly Interest Contribution	\$0.54
		Total Monthly Contribution	\$23.56

Comments:



This component budgets to replace the following pedestal mounted mailboxes:

1 12 box sets w/1 parcel locker	@	\$1,550.00	=	\$1,550.00
4 16 box sets w/2 parcel lockers	@	\$1,600.00	=	\$6,400.00
		TOTAL	=	\$7,950.00

Zahara Professional Offices

Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Monument Signs

Category	100 Grounds	Quantity	2 signs
		Unit Cost	\$15,000.000
		% of Replacement	100.00%
		Current Cost	\$30,000.00
		Future Cost	\$43,384.15
Placed In Service	01/07	Assigned Reserves at FYB	\$0.00
Useful Life	25	Monthly Member Contribution	\$92.59
Remaining Life	14	Monthly Interest Contribution	\$0.17
Replacement Year	2032	Total Monthly Contribution	\$92.76

Comments:



There are two (2) interior lit, monument sign structures at the property with replaceable business name panels. We are budgeting to replace these sign structures on a 25 year cycle.

Zahara Professional Offices

Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Tree Trimming (Unfunded)

Category	100 Grounds	Quantity	1 comment
		Unit Cost	\$0.000
		% of Replacement	0.00%
		Current Cost	\$0.00
Placed In Service	01/07	Future Cost	\$0.00
Useful Life	n.a.		
		Assigned Reserves at FYB	\$0.00
Remaining Life	n.a.	Monthly Member Contribution	\$0.00
Replacement Year	n.a.	Monthly Interest Contribution	\$0.00
		Total Monthly Contribution	\$0.00

Comments:



We have been advised by arborists that major tree trimming is usually required every 3 – 5 years and could be considered a reserve expense. However, the cost for a major tree trimming project depends on the size, type, maturity and number of trees at the community – all of which call for expert evaluation, but fall outside the scope of a reserve study.

Should the Board obtain a proposal and trimming schedule we will include budgeting for tree trimming in a revision or future update of this analysis at the Board's request.

Zahara Professional Offices

Component Detail

Directed Cash Flow Calculation Method; Sorted by Category

Fire Alarm Control Panels

Category	110 Mechanical	Quantity	9 panels
		Unit Cost	\$1,000.00
		% of Replacement	100.00%
		Current Cost	\$9,000.00
Placed In Service	01/07	Future Cost	\$10,000.39
Useful Life	15		
		Assigned Reserves at FYB	\$6,600.00
Remaining Life	4	Monthly Member Contribution	\$28.94
Replacement Year	2022	Monthly Interest Contribution	\$0.98
		Total Monthly Contribution	\$29.92

Comments:



This component includes a provision for replacement of the fire alarm control panel(s) and associated components.

These are Firelite MS-9200UD panels. There is one per building.

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Detail Report Index

	Page
Asphalt - Crack Seal	14
Asphalt - Remove & Repave	15
Asphalt - Repairs	16
Asphalt - Seal Coat	17
Concrete Components (Unfunded)	33
Fencing - Wrought Iron (Replace)	27
Fire Alarm Control Panels	40
Gates - Trash Enclosures (Replace)	28
Granite Replenishment (Unfunded)	34
Irrigation Controllers	35
Irrigation System (Unfunded)	36
Lighting - Pole Mounted Fixtures	30
Lighting - Wall Mounted Fixtures	31
Mailboxes (Pedestal)	37
Monument Signs	38
Paint - Block Enclosure Walls	21
Paint - Block Perimeter Walls	22
Paint - Building Exteriors	23
Paint - Carport Support Structures	24
Paint - Trash Gates	25
Paint - Wrought Iron Fencing	26
Park Equipment - Benches	32
Roofs - Flat, Built Up (Recoat)	18
Roofs - Metal, Carports (Unfunded)	19
Roofs - Tile Underlayment	20
Tree Trimming (Unfunded)	39
Walls - Common Areas (Repair)	29

Number of components included in this reserve analysis is 27.